

# Tribal Advisory Committee

A collaboration between the Early Learning Division and Oregon's Nine Tribal Nations

Dec 14, 2022 | 3:00 p.m. to 4:30 p.m. (Pacific)

## **Meeting Agenda:**

*This will be a virtual meeting. Access to the TAC meetings will be provided on the ELD website following each meeting, please visit the ELD Website to learn more. Only written testimony will be accepted. Please submit written comment formatted as a Word or PDF document to [gabriela.hernandez@ode.oregon.gov](mailto:gabriela.hernandez@ode.oregon.gov) by Tuesday, December 13, at 12 p.m. (pacific)*

- I. **TAC Advisory Committee (TAC) Welcome** – 5 Mins  
*Sandy Henry, Vice-Chair, Cow Creek Tribe Rep*
  
- II. **Roll Call** – 5 mins  
*Sandy Henry, Vice-Chair, Cow Creek Tribe Rep*
  
- III. **November Meeting Recap** – 5 mins  
*Sandy Henry, Vice-Chair, Cow Creek Tribe Rep*
  
- IV. **TAC Breakout Session & Recap** – 20 Mins  
*Sandy Henry, Vice-Chair, Cow Creek Tribe Rep*
  
- V. **OTELA Manager Position Description** – 20 Mins  
*Valeria Atanacio, Tribal Affairs Director*
  - *How the Manager can help facilitate solutions to OTELA-identified barriers*
  - *Initial reflections on what barriers/types of barriers OTELA would want to address*
  
- VI. **DELIC General Updates** – 30 Mins  
*Valeria Atanacio, Tribal Affairs Director, Alyssa Chatterjee, Early Learning Systems Director*
  - *Raise-Up Oregon 2.0 – Survey*
  - *Branding (Colors/Fonts) / Logo Design – Surveys*
  - *Website Requirements – Feedback*
  - *Work that needs to be done*
  - *Looking forward to 2023*
  - *Fielding Tribal Requests*
  
- VII. **Closing and Adjournment** – 5 mins  
*Sandy Henry, Vice-Chair, Cow Creek Tribe Rep*

Contact Gabriela Hernandez for support: [gabriela.hernandez@ode.oregon.gov](mailto:gabriela.hernandez@ode.oregon.gov)  
Requests for accommodation should be made at least 48 hours in advance of the meeting.

**TAC Members:**

**VALERIE SWITZLER**, Chair, Warm Springs Tribes Rep

**SANDY HENRY**, Vice-Chair, Cow Creek Tribe Rep

**JULIE SIESTREEM**, Legislative Commission on Indian Services Rep. & Coos, Lower Umpqua Siuslaw Tribe Rep.

**ANGELA BLACKWELL**, Early Learning Council Rep

**VALERIA ATANACIO**, Early Learning Division Rep

**ALI HOLSCLAW**, Grand Ronde Tribe Rep.

**(1) OPEN**, Cow Creek Tribe Rep

**ALYSSA SEVERSON**, Coquille Tribe Rep

**DEANIE SMITH**, Warm Springs Tribe Rep.

**DIANE TEEMAN**, Burns-Paiute Tribe Rep.

**JENNIFER JACKSON**, Klamath Tribe Rep.

**(1) OPEN**, Coos, Lower Umpqua Siuslaw Tribe Rep.

**KRISTINA SIMPSON**, Coquille Tribe Rep.

**LLOYD COMMANDER**, Confederated Tribes of the Umatilla Indian Reservation Rep.

**MICHAEL CHERRY**, Grand Ronde Tribe Rep.

**MODESTA MINTHORN**, Confederated Tribes of the Umatilla Indian Reservation Rep.

**SONYA MOODY-JURADO**, Siletz Tribe Rep.

**ALISSA LANE-KANE**, Siletz Tribe Rep.

**(1) OPEN**, Burns-Paiute Tribe Rep.

**(1) OPEN**, Klamath Tribe Rep.

# Tribal Advisory Committee | Minutes

<b>Project:</b>	HB 2055 – Oregon Tribal Early Learning Alliance	<b>Meeting Date:</b>	12/14/2022
<b>Facilitator:</b>	Sandy Henry	<b>Meeting Time:</b>	3:00 PM to 4:30 PM PT
<b>Minutes / Time:</b>	Jonas Moses	<b>Meeting Location:</b>	Virtual / Zoom

## AGENDA ITEMS:

- i. **TAC Welcome** – 5 Mins  
Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

### Notes / Actions:

- No notes or actions

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- ii. **Roll Call** – 5 Mins  
Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

Valerie Switzler, Committee Chair, Warm Springs Tribe Representative  
Sandra (Sandy) Henry, Committee Vice-Chair, Cow Creek Tribe Representative  
Angela (Angie) Blackwell, Committee Member, Early Learning Council Representative  
Valeria Atanacio, Tribal Affairs Manager, Early Learning Division Representative  
Alyssa Chatterjee, Early Learning Systems Director, Early Learning Division Representative  
Angela Fasana, Committee Member, Grand Ronde Tribe Representative  
Alyssa Severson, Committee Member, Coquille Tribe Representative  
Alissa Lane-Kane, Committee Member, Siletz Tribe Representative  
Deanie Smith, Committee Member, Warm Springs Tribe Representative  
Sonya Moody-Jurado, Committee Member, Siletz Tribe Representative  
Diane Teeman, Committee Member, Burns-Paiute Tribe Representative  
Jennifer Jackson, Committee Member, Klamath Tribe Representative  
Melissa Montero, Committee Member, Klamath Tribe Representative  
Julie Siestreem, Committee Member, Coos, Lower Umpqua, Siuslaw Tribe Representative  
Kristina Simpson, Committee Member, Coquille Tribe Representative  
Lloyd Commander, Committee Member, Umatilla Tribe Representative  
Michael Cherry, Committee Member, Grand Ronde Tribe Representative  
Modesta Minthorn, Committee Member, Umatilla Tribe Representative

**Notes / Actions:**

- Quorum Confirmed (At least 1 rep from 5/9 tribes)? **Yes**, we have 6/9 tribes represented
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**iii. November Meeting Recap – 5 Mins**  
Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

**Notes / Actions:**

- TAC provided feedback on Position Description
    - TAC would like to rephrase “consultation on Government-to-Government relationship” in the role description. That responsibility would be at a higher level
  - TAC heard about Raise-Up Oregon 2.0 / Early Learning Council Strategic Planning
    - The Early Learning Council wants to ensure they get Tribal Consultation on the front end of the strategic planning process.
    - Heard from Sue Miller and Remy Watts
    - Remy provided a high-level overview of what the strategic planning process will look like (timelines / content) + what input they are looking for from the TAC.
    - TAC to review current plan and provide feedback
  - Briefly discussed Barriers
    - Reframing Grievance □ Barriers
    - The term Grievance is too loaded, but the TAC can still help with Barriers (licensing, staff certifications, Native Language Teachers etc.)
    - Will discuss more today
  - November DELC Updates
    - Working on recruitment and staffing of Tribal Affairs Coordinator
    - TAC provided contacts for IGAs
    - IGAs under review by the DOJ, once completed agreements will be sent to Tribes
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**iv. TAC Breakout Session & Recap – 20 mins**

**Notes / Actions:**

- We are solid with the use of surveys moving forward
  - We are well represented in regards to the AI/AN success plan, and do not need a second breakout group. We will rely on the expertise of the members here who are on the AI/AN committee.
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v. **OTELA Manager Position Description** – 25 Mins  
Valeria Atanacio, Tribal Affairs Director

**Notes / Actions:**

- Valeria screen shared OTELA position description and walked the TAC through the document.
  - Document will be sent out to the TAC to digest further
  - Section 2 Job Description Summary:
    - Sandy – I like the line about eliminating barriers that prevent tribal nations from enacting their sovereignty
    - Valeria – A lot of the responsibilities of the manager role relate to Valeria's new role as Director. With feedback we received from TAC we retitled the first area as management of Oregon Tribal Early learning Alliance.
  - Valeria - The TAC will transition into the OTELA governance board and will consist of tribal members as well?
    - Angie / Sonya – can you repeat the question?
    - Valeria – Yes, the TAC has talked a little about what the transition will look like. OTELA will be a governance board and appointed in a similar way as the TAC
    - Sandy – yes, the TAC will transition into the OTELA governance board.
    - Valeria – is that new information for anyone? Sorry if we weren't recapping that well in meeting minutes.
    - Sandy – I think we got confused because the governance board isn't opened for anybody
    - Sonya – I think that came up because we have tribal members who do good work for the tribe but do not speak for the tribe.
    - Valeria – great I will make sure it is updated in the notes
  - Highlighted portion of PD is a note for the TAC to note the responsibilities are an exact match of Valeria's previous position. We will be deleting the highlighted portion once the position is finalized
    - Sandy - We are regarding this position as more of the boots on the ground, work with the tribes?
    - Valeria – yes, and you can see it's not in place of our director as well, as you can see in the language change in the government-government language.
  - Jonas – The position description mentions the OTELA manager will define and implement the barriers process? Does that mean we can close that topic?
    - Valeria – No, it will be the continuation of the work
    - Sandy – I foresee the manager doing the research to find out what ORS/OAS hang-up we are going to have. We are trying to eliminate a barrier. Once a barrier comes up the manager will find out legal constraints there are around that. But I'm speaking for

me, not the whole group. If anyone else has anything they can speak now?

- Valeria - Please note the description can still change as we move forward.
- Sandy – How are we feeling about the PD so far guys?
  - Valeria – Anything you like or don't like?
  - Sandy – Not hearing anything.
- Valeria – we updated the government-to-government language to include “have knowledge of”
- Valeria – do we still have quorum?
  - We lost Kristina and Michael
  - Angie – I think we still have quorum. What do you think sandy?
  - Sandy – Yes, we are still good.
  - Valeria - If we have a quorum do we feel like we want to approve the PD?
  - Sonya – yes
  - Angie – yes, not sure if I can make a motion so I will let you guys do it.
  
- Sandy - Motion to approve OTELA Manager Position Description
  - Angie – Yes
  - Sonya – Yes
  - Melissa – Yes
  - Sandy – Yes
  - Alyssa Severson – Yes
  - Lloyd – Yes
  - Jennifer – yes

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vi. **DELC General Updates – 5 Mins**

Valeria Atanacio, Tribal Affairs Director, Alyssa Chatterjee, Early Learning Systems Director

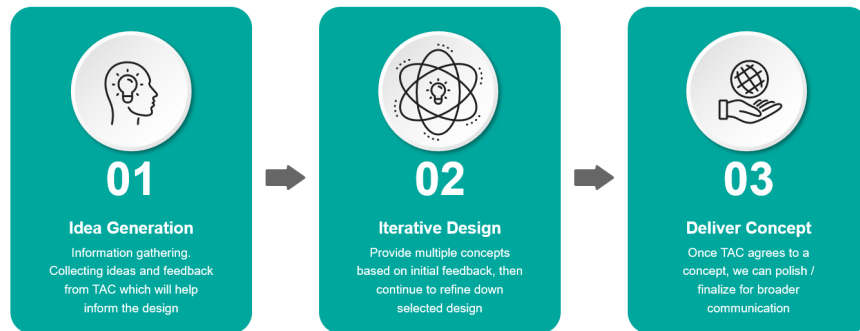
**Notes / Actions:**

- **Raise-Up Oregon 2.0 – Survey**
  - Alyssa C – wanted to follow up on the survey. Want to make sure folks have a chance to dig in and offer feedback. Angie, can you share a little about what the counsel reviewed?
  - Angie – yes, ROU has 3 goals, the goals have been wordsmithed a little. The previous plan didn't call out tribal goals, so the council is hoping it is embedded in the plan. We are going to have a community input meeting; we can ask one for the TAC but who wants another meeting? We can use the survey to provide feedback absent a meeting. If you want to learn more about it I am happy to talk with people one on one.
  - Alyssa C – thanks Angie. Whatever is useful to ensure you are engaged let me know. We invite ELC leadership to come present.
  - Sonya – I know you said we are not specifically called out. Were our tribal programs asked to give feedback on the plan?

- Angie – No. only if the programs are a part of the grantees. However, you can share the link to the survey to your programs so they can respond.
- Sonya – Okay, I will do that. Because the program will know what their needs are, and I don't know how the state funding can work alongside tribal.
- **Branding (Colors/Fonts) / Logo Design – Surveys**
  - Jonas provided a high-level overview of the approach to OTELA branding & logo design.
  - 2 surveys shared with TAC to gather input on branding guide logo design during the call
    - Links to survey will be shared via email as well
    - 5 responses to survey captured on the call

## Approach to OTELA Identity Guide

Approach to OTELA logo design, color theme and fonts



- **Website Requirements – Feedback**
  - Jonas provided overview of website requirements document
  - Document will be shared with TAC so they can review and provide feedback
- **Work that needs to be done**

### TAC “To Do” Status

To Do		In Progress		Done	
Metrics Survey	Metrics Consolidation / Reporting	Website Requirements Feedback	Raise-Up Oregon 2.0 Survey		Organization Document
Backbone Entity	Logo	Branding (Color/Font) Survey	Logo Design Survey		Governance Structure
				OTELA Manager Position Description	Entity Name
			Barriers Process		
				Funding Distribution (IGAs)	

- **Looking forward to 2023**
  - Will discuss more in January relating to:
    - 2023 Calendar of meetings

- Alyssa (ELS Director) Oregon Tours: “Seeing Tribal Community”
- Question to think about: How would the TAC would like to leverage the G2G Education Cluster as these meetings may be moving to in-person meetings.
- **Fielding Tribal Affairs Requests**
  - Will discuss more in January relating to:
    - Role of OTELA Manager:
      - How the Manager can help facilitate solutions to OTELA identified barriers
      - Initial reflections on what barriers/types of barriers OTELA would want to address

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- vii. **Closing and Adjournment – 5 Mins**  
Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

**Notes / Actions:**

- No notes or actions

**Summary Notes / Actions / Decisions:**

**Actions:**

- TAC voted to approve OTELA Manager position description
- Surveys published for the TAC to complete
  - Raise-Up Oregon 2.0 feedback survey
  - Branding colors / fonts survey
  - Logo design survey
- Website Requirements
  - TAC to review website requirements and provide feedback on requirements
    - Anything to remove or add?
  - 2 expedited options:
    - If TAC members have a referral on a potential website development vendor, please share. We can direct award
    - 2<sup>nd</sup> option is a quote process (if deciding between 2 or 3 vendors)