

Tribal Advisory Committee

A collaboration between the Early Learning Division and Oregon's Nine Tribal Nations

October 12, 2022 | 3:00 p.m. to 4:30 p.m. (Pacific)

Meeting Agenda:

This will be a virtual meeting. Access to the TAC meetings will be provided on the ELD website following each meeting, please visit the ELD Website to learn more. Only written testimony will be accepted. Please submit written comment formatted as a Word or PDF document to gabriela.hernandez@ode.oregon.gov by Tuesday, October 11, at 12 p.m. (pacific)

- I. **TAC Advisory Committee (TAC) Welcome** – 5 Mins
Valerie Switzler, Chair, Warm Springs Tribes Rep
- II. **Roll Call** – 5 mins
Sandy Henry, Vice-Chair, Cow Creek Tribe Rep
- III. **Sep Work Session Recap** – 10 mins
Sandy Henry, Vice-Chair, Cow Creek Tribe Rep
- IV. **TAC Breakout Session & Recap** – 20 Mins
Valerie Switzler *Chair | Warm Springs Tribes Rep*
- V. **Alliance Manager Role / Grievance Process** – 20 Mins
Alyssa Chatterjee, *Early Learning Systems Director, ELD* & **Sandy Henry**, *Vice-Chair, Cow Creek Tribe Rep*
- VI. **DELIC General Updates** – 25 Mins
Alyssa Chatterjee, *Early Learning Systems Director, ELD*
- VII. **Closing and Adjournment** – 5 mins
Valerie Switzler, *Chair, Warm Springs Tribes Rep*

Contact Gabriela Hernandez for support: gabriela.hernandez@ode.oregon.gov
Requests for accommodation should be made at least 48 hours in advance of the meeting.

TAC Members:

VALERIE SWITZLER, Chair, Warm Springs Tribes Rep

SANDY HENRY, Vice-Chair, Cow Creek Tribe Rep

JULIE SIESTREEM, Legislative Commission on Indian Services Rep. & Coos, Lower Umpqua Siuslaw Tribe Rep.

ANGELA BLACKWELL, Early Learning Council Rep

VALERIA ATANACIO, Early Learning Division Rep

ALI HOLSCLAW, Grand Ronde Tribe Rep.

(1) OPEN, Cow Creek Tribe Rep

ALYSSA SEVERSON, Coquille Tribe Rep

DEANIE SMITH, Warm Springs Tribe Rep.

DIANE TEEMAN, Burns-Paiute Tribe Rep.

JENNIFER JACKSON, Klamath Tribe Rep.

(1) OPEN, Coos, Lower Umpqua Siuslaw Tribe Rep.

KRISTINA SIMPSON, Coquille Tribe Rep.

LLOYD COMMANDER, Confederated Tribes of the Umatilla Indian Reservation Rep.

MICHAEL CHERRY, Grand Ronde Tribe Rep.

MODESTA MINTHORN, Confederated Tribes of the Umatilla Indian Reservation Rep.

SONYA MOODY-JURADO, Siletz Tribe Rep.

ALISSA LANE-KANE, Siletz Tribe Rep.

(1) OPEN, Burns-Paiute Tribe Rep.

(1) OPEN, Klamath Tribe Rep.

Tribal Advisory Committee | Minutes

Project:	HB 2055 – Tribal Early Learning Hub	Meeting Date:	10/12/2022
Facilitator:	Valerie Switzler / Sandy Henry	Meeting Time:	3:00 PM to 4:30 PM PT
Minutes / Time:	Jonas Moses	Meeting Location:	Virtual / Zoom

AGENDA ITEMS:

- i. **TAC Welcome** – 5 Mins
Valerie Switzler, Chair, Warm Springs Tribes Rep

Notes / Actions:

- No notes or actions

- ii. **Roll Call** – 5 Mins
Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

Valerie Switzler, Committee Chair, Warm Springs Tribe Representative
 Sandra (Sandy) Henry, Committee Vice-Chair, Cow Creek Tribe Representative – Left at 4 PM
 Angela (Angie) Blackwell, Committee Member, Early Learning Council Representative
 Valeria Atanacio, Tribal Affairs Manager, Early Learning Division Representative – Still on LOA
 Alyssa Chatterjee, Early Learning Systems Director, Early Learning Division Representative
 Heather Thomas, ODE HR Director (Listening in)
 Melinda Avila, Early Learning Division Representative
 Ali Holsclaw, Committee Member, Grand Ronde Tribe Representative
 Alyssa Severson, Committee Member, Coquille Tribe Representative – Joined Late
 Alissa Lane-Kane, Committee Member, Siletz Tribe Representative
 Deanie Smith, Committee Member, Warm Springs Tribe Representative
 Sonya Moody-Jurado, Committee Member, Siletz Tribe Representative
 Diane Teeman, Committee Member, Burns-Paiute Tribe Representative
 Jennifer Jackson, Committee Member, Klamath Tribe Representative – Left early 3:48 PM
 Julie Siestreem, Committee Member, Coos, Lower Umpqua, Siuslaw Tribe Representative
 Kristina Simpson, Committee Member, Coquille Tribe Representative – Left at 4 PM
 Lloyd Commander, Committee Member, Umatilla Tribe Representative
 Michael Cherry, Committee Member, Grand Ronde Tribe Representative
 Modesta Minthorn, Committee Member, Umatilla Tribe Representative

Notes / Actions:

- Quorum (At least 1 rep from 5/9 tribes)? **Yes 6/9 Tribes Represented,**
 - Tribes not represented:
 - Burns Paiute
 - Grand Ronde
 - Umatilla
 - Lost quorum at 4 PM PT
 - Sandy, Jennifer and Kristina had to drop
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iii. September Recap – 10 Mins
Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

Notes / Actions:

- Sandy provided overview of decisions / progress made in September
 - Question posed to TAC – Should we use funds for website in current biennium or use them for 23-25?
 - TAC to discuss during breakout session
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iv. TAC Breakout Session & Recap – 20 mins
Valerie Switzler Chair, Warm Springs Tribes Rep

Notes / Actions:

- Question from TAC regarding use of funds – are we able to use funds for transportation (e.g., buying a van / bus)?
 - Alyssa to check in with budget director, to see if there are any limitations
 - TAC agrees to adjust equal distribution / take a smaller amount, to fund website build / maintenance
 - Question from TAC regarding use of funds – Can funds be used for wages?
 - Alyssa to check in with budget director, to see if there are any limitations
 - Question from TAC regarding use of funds – Can funds be used for culture days?
 - Alyssa to check in with budget director, to see if there are any limitations
 - Should be covered by early learning services section
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v. Alliance Manager Role / Grievance Process – 20 Mins
Alyssa Chatterjee, Early Learning Systems Director, ELD & Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

Notes / Actions:

- Alyssa providing a high-level overview of Job Descriptions
 - Tribal Affairs Manager

- Alyssa to send out JDs to get feedback from TAC
 - TAC deadline to return feedback by next Wednesday 10/19
 - Can also send out Director JD to see if there is any overlap
 - Alyssa looking to get feedback from TAC on Valeria's role with the Alliance?
 - Valeria's role would be close to Education cluster, Agency Training
 - Alliance manager would be focused more on the Alliance itself
 - Angie – can you provide your input prior to sending out?
 - Alyssa - yes
 - TAC worried about losing contact with Alyssa
 - Alyssa confirmed she will continue to show up to meetings / be accessible to TAC
- Overview of Tribal Affairs Coordinator role, since it hasn't been shared before
 - Alyssa will send JD so TAC can review
 - If anyone from TAC wants to participate in interviews for the Tribal affairs coordinator, please let Alyssa know
 - Valerie – we should send out to the tribes so they can share internally
 - Sonya – is the position remote?
 - Not entirely, will be Hybrid / primarily remote
 - Julie S – Should we go through Patrick Flanigan (LCIS), and have them communicate to the tribes?
 - Alyssa - Yes can work with Patrick
 - Valeria – Please send to TAC as well
- Overview of Equity and Civil Rights Specialist
 - Can we take anything from this JD and use them for the Alliance Manager?
 - Does this description make sense for what the TAC was thinking for Grievance? Or are we thinking something completely different?
 - If anyone would like to participate let Alyssa know
 - Angie - Is Grievance really what we mean? TAC needs to further define what they want. Would be good to look at the JD

vi. DELC General Updates – 25 Mins

Alyssa Chatterjee, Early Learning Systems Director, ELD

Notes / Actions:

- Alyssa- Reached out to ONAC and L&C law clerks. L&C connected us with an attorney. DELC has the resources to absorb attorney fees
 - Alyssa – Does anyone from TAC want to join Alyssa in talking with attorneys? OR is reporting back, okay?
 - Valerie – Good with just Alyssa joining and bringing back the information

- Alyssa – does anyone from TAC leverage OIEA Oregon Indian Education Association?
 - Valerie – the organization waned during covid, trying to revamp the org now
 - Overall feeling – not sure who is involved
 - Valerie – Paul Lumee from NAYA would be a good resource
- Early Learning Council is preparing the next strategic plan
 - Want to make sure the TAC is involved, we didn't have strong consultations last time
 - Alyssa - does the TAC want DELC to bring information from the strategic planning meetings?
 - Angie – suggests making time on the TAC agenda
 - Alyssa – we can work on a timeline and send it out rather than use TAC agenda
- Update on background checks delays
 - Alyssa - We just got 35 people trained up and clearance on the IT front. So, we have more people helping. If anyone has questions let us know
 - Valerie - yes, we have heard from Deannie that the delays are impacting the grant budgets
 - Alyssa – we can't revert to emergency background checks, but we are looking at efficiencies / platform changes to speed up process
- IGA
 - Follow up on totals and follow up on questions asked. IGA being drafted should be released by next week. Noticed of funding awards drafted in parallel so the tribes can take to leadership.

vii. **Closing and Adjournment – 5 Mins**
 Valerie Switzler, Chair, Warm Springs Tribes Rep

Summary Notes / Actions / Decisions:

Actions:

- Alyssa to investigate funding questions:
 - Transportation
 - Wages
 - Culture nights
- Alyssa to send out marked up Job Descriptions to get feedback from TAC on role descriptions
- TAC to return feedback by next Wednesday 10/19
- Alyssa to Share Tribal Affairs Coordinator role with TAC as well as LCIS (Patrick Flanigan)
- Alyssa to share write up / timeline of ELC strategic planning sessions

Decisions:

- TAC decides to use funds in current biennium for website build / maintenance
- TAC decides it is okay for Alyssa to drive the discussion with Attorneys and bring back information
- TAC decides they would like to hear information from ELC strategic planning session (time on agenda)

Notes:

- TAC will need to determine how the grievance process will work? Is grievance really what they mean? Need to continue the discussion