RTP Grant Program – Project Timeline Template

* This template is designed to provide a rough outline of key project phases to assist with reviewing your project readiness and project feasibility.
* There are (6) project phases generally included: Notice to Proceed, Design, Permitting, Bid/Award, Construction, and Closeout
  + Add or change phases as needed, or substitute this form with a gantt chart or another format.
  + The preferred format is shown below.
  + Delete Page (1) and submit Page (2) when completed for your project.
* If this form does not fit your project (ex: equipment purchase, land acquisition), submit a timeline or statement that better captures these or other phases relevant to your project.

**Project:**  **Applicant:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project**  **Phases** | **Grant - Year 1** | | | | | | | | | | | | **Grant – Year 2** | | | | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| **Notice to Proceed** | NTP |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Design** |  | D | D | D | D |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Permitting** |  |  |  |  | P | P | P | P | p | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Bid/Award** |  |  |  |  |  |  |  |  |  |  | B | B | B |  |  |  |  |  |  |  |  |  |  |  |
| **Construction** |  |  |  |  |  |  |  |  |  |  |  |  |  | C | C | C | C | C | C | C | C |  |  |  |
| **Closeout** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | X | X |  |

**Project:**  **Applicant:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project**  **Phases** | **Grant - Year 1** | | | | | | | | | | | | **Grant – Year 2** | | | | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| **Notice to Proceed** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Design** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Permitting** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Bid/Award** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Construction** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Closeout** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |