Form **A-AF**

Architect's Certification 2 of 2

Final Completion

Date	
Project Name	
Project Owner	
Project Address	
Project Architect	
Architect's Firm	

Official Use:

Received Date:

By:

1 Place a checkmark in the boxes associated with the items below. Sign and submit this form to the Project Owner and the Department when the project achieves Final Completion or as otherwise requested by the Department.

2 Architect's Signature (Required)

X

No.	√	N/A	Required Task / Documentation	OHCS Comment
1.01	☐		Architect Declaration 1 : OHCS Form A-AS (Architect's Certification at Substantial Completion) I have I previously submitted to the Department and the Project Owner a completed OHCS Form A-AS including all documents required as part of the A-AS Form Submittal.	
1.02	☐		Architect Declaration 2 : Review and Acceptance of "As-Built" Drawings and Project Manual. I have reviewed and I deem the "As-Built" Drawings and Project Manual to be acceptable and, to the best of my knowledge, a copy of these "As-Built" documents has been transmitted to the Owner for their use as record and reference documents.	
1.03	☐		Architect Declaration 3 : Project is Complete By checking the box associated with this item, I declare that I, or a member of my staff, have conducted periodic Construction Observation visits to the project site and that as of the date of this form, the scope of work as defined by the Construction Documents has, to the best of my knowledge, been satisfactorily completed, including all architectural and all architect sub-consultant punchlist items.	

☐ Check this box if additional sheets have been appended to this form.

V : 3.1 2019.11.15

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