**Mentor-to-Mentor Reflective Conversation**

Use this guide to record a Mentor-to-Mentor Coaching or Reflective Conversation. The Peer Mentor should record the main points of the conversation while the “Coachee” Mentor shares and reflects. The Coachee keeps the completed form, and then reverses role and acts as Peer Mentor for partner, recording a new form to share.

| **Mentor:**  | **Peer Mentor:**  | **Date:** |
| --- | --- | --- |
| **Focus of Conversation:**  |
| **Successes** (improvement strategies, building relationships, management, etc.):  | **Focus** (challenge, concern, collaborative project, etc.): |
| Evidence/Data | Evidence/Data |
| **Mentor’s next steps:** | **Support Needed From Others:** |

**Next meeting date and time:**

**Focus:**