New & Experienced Beginning Administrator Mentors

Roundtable Session 2

1. [Presentation](https://www.oregon.gov/ode/schools-and-districts/grants/mentoring/Documents/roundtable2_presentation.pptx)
2. [Participant Agenda](https://www.oregon.gov/ode/schools-and-districts/grants/mentoring/Documents/roundtable2_ParticipantAgenda.docx)
3. [Practice Pre-observation Conversation](https://www.oregon.gov/ode/schools-and-districts/grants/mentoring/Documents/roundtable2_Protocol-PracticeConvoScenarios.pdf)
4. [Pre-observation Conversation Guide](https://www.oregon.gov/ode/schools-and-districts/grants/mentoring/Documents/roundtable2_PreobsConvoGuide.docx) - preparation for an observation of a meeting
5. [Time Management Grid](https://www.oregon.gov/ode/schools-and-districts/grants/mentoring/Documents/roundtable1_timemgmtgrid.docx)
6. [Administrator Observation Meeting - Salem-Keizer SD](https://www.oregon.gov/ode/schools-and-districts/grants/mentoring/Documents/roundtable2_AdminObsSalem-Keizer.docx) - administrator observation meeting (rubric, based on Legends)
7. [Staff Meeting Observation Template - Medford SD](https://www.oregon.gov/ode/schools-and-districts/grants/mentoring/Documents/roundtable2_StaffMtgObsMedford.docx) - rubric for observing a staff meeting
8. [Facilitator - Participant Meeting Observation](https://www.oregon.gov/ode/schools-and-districts/grants/mentoring/Documents/roundtable2_FacilitatorParticipantMtgObs.docx) - record activities
9. [Look Fors](https://www.oregon.gov/ode/schools-and-districts/grants/mentoring/Documents/roundtable2_LookForsMtgObsform.docx) - 6 "Look Fors" of an effective staff meeting
10. [Collaborative Discussion Guide - Superintendent](https://www.oregon.gov/ode/schools-and-districts/grants/mentoring/Documents/roundtable2_CDGSuperdraft.docx) - note taking template