## What is the Foster Care Narrative (FCN)?

The FCN is a method for the district to explain a policy or process concerning the rights and opportunities of students experiencing Foster Care. It provides an opportunity for districts to describe the details and nuances of the services they offer students experiencing Foster Care, which may not be sufficiently captured by turning in documentation. It can also be an opportunity for the district coordinators to ask questions, clarify requirements and collaborate with the Foster Care Liaison at ODE to make sure they are supporting students efficiently and successfully.

## How does the district provide their FCN?

District Coordinators can respond to the FCN prompts in **writing** and **submit their answers at any point after the Monitoring Entrance Meeting but before the Monitoring Exit Meeting**. If the ODE Foster Liaison has any questions after reviewing the district’s FCN, they will contact the appropriate staff requesting a more complete written FCN or to schedule a virtual meeting.

## Which indicators will require an FCN?

* **FCN for FC-A: Transportation:** Documentation and/or narrative describing the process by which transportation barriers are addressed within the district.
* **FCN for FC-C: District Liaison & Training:** Documentation and/or description of training delivered to school staff and district staff.
* **FCN for FC-D: Internal and External Collaboration:** Agendas, meeting minutes, and/or narrative describing collaboration between Point of Contact and other departments within the district with which there is frequent crossover in students served.

## How should a district ask questions or get help?

Districts should reach out to Marlie Magill, the ODE Foster Liaison via email, or by phone at (503) 580-4857.

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Please respond to all the questions below. Please upload this document to the district’s Foster Care folder in OneDrive **no later than 2 weeks prior to monitoring week**.

**District:** Click to type District Name. **District Contact:** Click to type Contact Name.

## FCN for FC-A: Transportation

1. Explain the **process of identifying and addressing barriers** to transporting students experiencing Foster Carewhich may arise as a result of limited bus routes, inaccessible public transportation, etc.

Click to type written narrative.

## FCN for FC-C: District Liaison & Training

Discuss **how** district Foster Care liaisons are trained and given appropriate capacity to carry out duties.

Click to type written narrative.

1. Describe **how** district staff are trained and/or otherwise informed of the roles and responsibilities of the Foster Point of Contact (POC).

Click to type written narrative.

1. Discuss **when** POC training is conducted and **why** it is conducted at that time.

Click to type written narrative.

1. Describe **how** widespread knowledge and utilization of POC services is ensured and evaluated, and **how** communication issues are addressed if/when they occur**.**

Click to type written narrative.

1. Describe **when** district staff receive training around identification, enrollment and district procedures for students in Foster Care, and **why** it is conducted at that time.

Click to type written narrative.

## FCN for FC-D: Internal and External Collaboration

1. Describe **how the POC collaborates with Oregon Department of Human Services (ODHS) caseworkers** to support the needs of students experiencing Foster Care.

Click to type written narrative.

1. Discuss **what other** partnerships do (or could) exist within your community as a whole to better support students experiencing Foster Care.

Click to type written narrative.

1. Explain the **process by which** students experiencing Foster Care are identified and connected with appropriate services within your district.

Click to type written narrative.

1. **Give an example** of how **various departments within your district** collaborate to support shared students.

Click to type written narrative.