

**LANDSCAPE CONTRACTORS BOARD
STATE OF OREGON
SECOND AMENDED AGENDA
& NOTICE OF PUBLIC MEETING**

**May 17, 2024, at 8:30 a.m.
Oregon Department of Fish and Wildlife
4034 Fairview Industrial Dr. SE
Salem, Oregon**

Virtual: [Join the meeting now](#) Passcode: ZLDPEF
Phone Dial-In: 503-446-4951, enter code: 162851554#

The minutes from this meeting will not be posted on the website until they are approved at the following Board meeting.

1. PROCEDURAL

- A. Call to Order
- B. Approval of Agenda and Order of Business
- C. Approval of Minutes
 - i. March 8, 2024 pgs. 2-3
 - ii. March 15, 2024 pgs. 4-17
 - iii. April 25, 2024 pg. 18

2. ENFORCEMENT

A. Consent Agenda

- 1. Immediate Actions pg. 20
- 2. Site Checks pgs. 21-23
- 3. Administrative Actions/includes add'l items pgs. 24-101

B. Enforcement Items for Discussion

- 1. Aaron McGraw/CEH pgs. 102-103
- 2. Flavio Urbina/Request to Remove Debt pgs. 117-127

3. CLAIMS

- A. 9837-101, Charmagne Pedroni pgs. 129-419
vs. Colciar & Hughes LLC
- B. 9861-101, Kristen Labarca pgs. 420-463
vs. Native Habit Landscapes LLC
- C. 5259-104, Carpenter Guy NW pgs. 464-491
vs. Drakes 7 Dees Inc (subcontractor vs prime claim)
- D. *****EXECUTIVE SESSION***** pursuant to ORS192.355(9) & ORS 192.660(2)(f)
Confidential information/legal counsel advice
100128-101, Cody Tuma pgs. 492-546
vs. Lawn and Leaf Landscapes LLC

- E. *****EXECUTIVE SESSION***** pursuant to ORS192.355(9) & ORS 192.660(2)(f)
Confidential information/legal counsel advice
9399-104, Knife River Corporation - Northwest pgs. 547-570
vs. Colors NW Inc (material supplier claim)
- F. Agenda Addition
*****EXECUTIVE SESSION***** pursuant to ORS192.355(9) & ORS 192.660(2)(f)
Confidential information/legal counsel advice
9874-101, George Carman Add'l Packet
vs. Megan Land

4. EXAM & LICENSING

None

5. MISCELLANEOUS

- A. *****EXECUTIVE SESSION***** pursuant to ORS192.355(9) & ORS 192.660(2)(f)
Confidential information/legal counsel advice
Irrigation Activation & Winterization pgs. 572-577
- B. 2025 Legislative Concepts pg. 578
- C. Proposed Rule Amendments for Adoption
i. Contract Standards pgs. 579-582
ii. Scope of Work for Tree Work pgs. 583-587
iii. Email and Mailing pgs. 588-593
- D. Review of Draft Proposed Rule Amendment/Charges pgs. 594-597
- E. Review of Board Bylaws pgs. 598-605
- F. Civil Penalty Review Discussion pg. 606
- G. Review of Draft 2024-2028 Strategic Plan Add'l Packet

6. ADMINISTRATOR'S REPORT

- A. Agency Update pg. 608
B. Financials for FY 2023-25/approval of unreconciled/motion pgs. 609-622

7. PUBLIC COMMENT

This time is set aside for people wishing to address the Board on any matter of interest. Speakers will be limited to five minutes, unless extended by the Board chair. Action will not be taken at this meeting on public comments. The Board, however, may place items on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.

8. ADJOURNMENT AND NEXT MEETING SCHEDULE

The following meetings are scheduled for June 20, 2024 and July 19, 2024 (both virtual)

The Board may meet in executive session under authority of ORS 192.660 from time to time. The specific statutory basis for the executive session will be announced on the record prior to the commencement of the executive session. Executive sessions are closed to the public. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Kellie Mingus at (503) 967-6291 ext. 220.