



**STATE of OREGON**  
**BOARD of LICENSED SOCIAL WORKERS**  
**Board Meeting**  
**Friday, April 15, 2022**  
**Via Microsoft Teams**  
**3218 Pringle Road SE, Salem, OR 97302**

- Board Members Present:** Brenda Dennis, *Public Member, Chair\**  
Mollie Janssen, *LCSW, Vice Chair\**  
Kathy Outland, *LCSW\**  
John Fant, *Public Member\**  
Stephanie Manriquez, *Public Member\**
- Board Counsel Present:** Kyle Martin, *AAG, Oregon Dept. of Justice\**
- Staff Members Present:** Randy Harnisch, *Executive Director*  
Kim Coleman, *Licensing Manager\**  
Mindy Tucker, *Compliance Specialist*  
Troy Clinton, *Investigator*  
Abe Dedek, *Investigator\**

\* = Participation by Microsoft Teams, all others present at the Board Office

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**1. CALL TO ORDER:**

**Chair Dennis** called the Board Meeting to order at 10:32 a.m. and provided brief opening remarks.

**2. REVIEW OF AGENDA:**

**Chair Dennis** asked for review of the draft agenda.

- i. **Manriquez moved to approve and adopt the agenda as presented.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

**3. MINUTES:**

**Chair Dennis** asked if the Board members had an opportunity to review the minutes for the February 18, 2022 Board meeting:

- i. **Outland moved to approve the minutes for February 18, 2022 as presented.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

**4. EXECUTIVE SESSION:**

**Chair Dennis** announced that the Board would now enter into Executive Session to conduct Board business, pursuant to ORS 162.660(2)(b)(f)(h)(i)(l). The Board entered into Executive Session at 10:35 a.m.

**Chair Dennis** moved the Board out of Executive Session at 11:00 a.m.

**5. COMMITTEE REPORTS:**

**Manriquez** provided the Continuing Education Committee report and advised that committee had approved eight CE requests from LCSWs **Jennifer Yonker, Lawrence Betcher, Mara Christensen, Rafaela Steen, Sara Dryden, Kris Anderson, Mollie Janssen, and Sara Carmona**. LCSW **Tracy Branscomb's** request was not approved as it was unrelated to social work.

**Fant** provided the Licensing and Examination Committee report, announcing that committee had reviewed and approved five Previous Hours requests for LCSW Applicants **Alysa Johnson, Diane Hopkins, Jaimie Page, Michelle Alius**, and CSWA Applicant **Brenda Evans**; four Exam Extension requests for CSWAs **Eric Williams, Michael Braxton, Nyeesha Boland-Ali, and Robert Gill**; and one Semi-Retired request for LCSW **Linda Meretsky**.

**Outland** presented the Consumer Protection Committee report.

**In the matter of case 2019-35:**

- i. **Outland moved to close the case.**
- ii. **Janssen seconded.**
- iii. **Motion passed unanimously.**

**In the matter of case 2019-16:**

- i. **Outland moved to approve and adopt the signed Stipulated Final Order as presented.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

**Outland** provided a Joint Legislative and Rules Committee update. There was a public hearing on February 25<sup>th</sup>. All of the comments received were compiled into one document. Outland met with Harnisch April 8<sup>th</sup> to review the comments. Harnisch has updated the rules based on some of the comments received, which the Board will review and vote on.

**6. SPECIAL REVIEWS**

[No special reviews]

**7. EXECUTIVE DIRECTOR'S REPORT:**

**Harnisch** provided a 2021-23 budget update. There were changes that impacted our personnel costs such as PERS increases and adjustments to step increases, so those personnel costs are higher than expected. The costs are high enough that Harnisch will need to go to the legislature in the fall. There is a process to request to the legislature through the emergency board to adjust the Board's expenditure limitation. Harnisch estimates the Board will need to ask for \$50,000.00 to \$60,000.00 additional expenditure authority.

**Harnisch** reviewed the 2023-25 budget. Harnisch has included Board staff Kim Coleman in each step of the budget process. Harnisch and Coleman created a revenue forecast, which involved reviewing licensing statistics and revenues over the last several biennia to predict what the revenue will be in 2023-25. The forecast has been submitted to our DAS Fiscal Analyst for their review. The next step in the process is developing Policy Option Packages (POP) which will allow the Board to pay for increased rent or anything new the Board wants to do. Once the Agency Request Budget is submitted in July then the Governor's office may make some adjustments, then the Governor will provide the Governor's Recommended Budget that will go to the legislature in February 2023.

**Harnisch** provided a COVID response update. The Emergency Order was lifted April 1<sup>st</sup>. State office are set to reopen May 2<sup>nd</sup>. Harnisch has developed a calendar that ensures there are two staff people scheduled to be in the office Monday through Friday from 8:00 am to 5:00 pm.

**Harnisch** provided a new Board member appointment update. The Governor's Executive Appointment office has informed Harnisch that Amy Ashton-Williams is set to be approved at a confirmation hearing in May or June.

**Harnisch** brought Board members up to date on a Legislative Health Licensing Workgroup that Harnisch and Dennis have been participating with over the last year. The workgroup invited the Board along with the Board of Psychology, the Board of Professional Counselors and Therapists to focus on each of the components of the licensing process and dedicated a meeting to each topic. A main goal of the workgroup is to make application processes more streamlined and keep costs to a minimum. The last meeting will be held next month. **Dennis** stated that Representative Sanchez has been intentional about looking at rural areas and specific communities that aren't getting services. **Janssen** suggested creating a sliding scale for CSWA applicants that are employed by non-profit organizations.

**Harnisch** has also been working with the HB 3139 workgroup. This bill relates to youth suicide and requires a mental health care provider who assesses a minor to be at imminent and serious threat of attempting suicide to disclose relevant information to a parent, guardian or other individuals to engage in safety planning. The Board has no obligation other than to make the training materials available to licensees. When the training materials are available, Harnisch would like to walk Board members through it and provide any feedback the Board has to the workgroup.

**Harnisch** discussed the DAS Workday required trainings. Harnisch is going to follow up with DAS regarding the difficulties many boards and commissions are having with logging in to Workday.

**8. APPROVAL OF THE CONSENT AGENDA:**

- i. **Outland moved to approve the Consent Agenda as presented.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

**9. PUBLIC COMMENT:**

[No public comment]

**10. OLD BUSINESS:**

**Harnisch** reviewed the changes made to the rules based on the feedback from the Rules Advisory Committee and the comments received during the public hearing.

**In the matter of revisions to the Board's Administrative Rules in Divisions 001, 005, 010, 015, 020, and 025:**

- i. **Outland moved to adopt the rules and direct Executive Director Randy Harnisch to file the rules with the Secretary of State.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

**Outland** and **Janssen** discussed the supervision report survey results. Outland and Janssen met March 4<sup>th</sup>, March 18<sup>th</sup>, April 1<sup>st</sup> to discuss the findings. On April 8<sup>th</sup> they also met with Harnisch and Dennis. Regarding the report form there was input to make it more strength based and keep the areas of growth and goals for the next six months. Revising repetitions were suggested. Supervisors requested a clearer process for communicating concerns to the board. Another request was to have tutorials available on the board website. Some supervisors would like the system to be more user friendly and have the capability to look up their supervisees to see their hours and progress. Some customer service concerns were also noted. Moving forward Outland and Janssen will be creating a draft report form and working on tutorials. They would like to create a committee or taskforce to provide input as well.

**11. NEW BUSINESS:**

[No new business]

**12. CORRESPONDENCE:**

[No public comment]

**13. ANNOUNCEMENTS:**

**Chair Dennis** announced the ASWB Spring Education Conference will be held in Chicago, IL April 28-30, 2022. **Manriquez** received a scholarship from ASWB and will be in attendance.

**14. ADJOURNMENT:**

**Chair Dennis** adjourned the Board meeting at 12:54 p.m.

Respectfully submitted,



Kim Coleman  
Licensing Manager