

Education and Outreach Projects

Grant Application Evaluation Worksheet

October 2009

Project # _____ Applicant: _____

Amount Requested from OWEB: \$ _____

THRESHOLD QUESTIONS (All answers must be “Yes” for the project to be eligible)

In general, the application/project:

- Yes No Is complete enough to review.
- Yes No Communicates information about watersheds as the primary purpose.
- Yes No Provides educational and informational materials to promote public awareness and involvement in the watershed enhancement program.
- Yes No Demonstrates at least 25% match is being sought or is already secured.

Comments on Threshold Questions: _____

INSTRUCTIONS. Write comments, as appropriate. Information on where the answer to each question can be found is shown in parentheses. Assign a score for each question within the parameters provided in the final column, with a higher score representing a better answer. When you have rated each question, add the scores for a total.

SECTION 2 CRITERIA	COMMENTS	SCORE
(#1) Audience. The proposal demonstrates a clear understanding of the audience’s needs, applies appropriate learning strategies and addresses their potential barriers to learning.		0-5
(#2) Program Design & Activities. The proposed activities are well-defined and will lead toward the outcomes described.		0-5
(#3) Outcomes. The end products and outcomes of this proposal provide educational and informational materials, have the potential to be accomplished successfully, and are supported by a well-considered budget.		0-5

SECTION 3 CRITERIA	COMMENTS	SCORE
(#4) Project Evaluation. The project incorporates evaluation for program effectiveness and improvement.		0-5
(#5) Importance. The project provides a valuable investment in furthering the broader goal of developing and maintaining healthy watersheds by promoting public awareness and involvement in the watershed enhancement program.		0-5
BUDGET CRITERIA	COMMENTS	SCORE
The cost to OWEB is reasonable, including fiscal administration which does not exceed 10% of the OWEB total. If applicable, a request exceeding \$50,000 is justified.		0-5
Match funding and project partners. The project has demonstrated support in the community with a mix of funding sources from a variety of partners.		0-5
TOTAL		0-35

OVERALL EVALUATION (Describe the MAIN strengths and weaknesses of the proposal, and include any recommendations for funding with conditions):
