

OREGON LIQUOR CONTROL COMMISSION  
**WINE SELF-DISTRIBUTION PERMIT  
APPLICATION AND AGREEMENT**

**Permit Fee: \$100.00      Permit Term: 1 year (expires 12/31 each year)**

**Eligibility requirements:**

1. You must have a license in your state that allows the manufacture of wine or cider.
2. You must hold an Oregon Certificate of Approval

**Your permit will not be issued until we receive the following:**

- Copy of your home state license (enclose with application)
- \$100 fee (enclose check made payable to OLCC. If application is submitted between Oct 1<sup>st</sup> and Dec 31<sup>st</sup> please send a total of \$200 to cover renewal fee)
- Copy of OLCC Certificate of Approval (enclose with application)
- \$1000 minimum bond (the OLCC bond form will be faxed to you as soon as we receive your application and fee. Please read attached memo for further details)

**Applicant Name:** \_\_\_\_\_

**Trade Name:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**City/State/Zip Code:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City/State/Zip Code:** \_\_\_\_\_

**The applicant or authorized corporate officer or member of a partnership or limited liability company must sign this application.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(I acknowledge by my signature that I have read the Information Memo and agree to abide by the guidelines of this permit)**

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

**RETURN to:**

**Oregon Liquor Control Commission  
PO Box 22297, Milwaukie, OR 97269-2297  
Phone: (503) 872-5123 Fax: (503) 872-5018**

# WINE SELF DISTRIBUTION PERMIT INFORMATION MEMO

## OREGON LIQUOR CONTROL COMMISSION WHOLESALE & MANUFACTURER INFORMATION PROGRAM

- PRIVILEGES:** A Wine Self Distribution Permit holder may sell at wholesale and transport wine or cider that the manufacturer (permit holder) produces directly to the Oregon Liquor Control Commission or to Oregon retailers whose license is endorsed by the Commission to receive such shipments.
- QUALIFICATIONS:** A person who holds a license issued by another state, within the United States, that authorizes the manufacture of wine or cider and who also holds an Oregon Certificate of Approval is eligible for the Wine Self Distribution Permit. **Applicants need to obtain a minimum bond of \$1000. Your bond form will automatically be faxed or mailed to you after we receive your application and permit fee. If you have additional questions about the bond, contact Debbie Amsberry at 1-800-452-6522, extension 5162 or 503-872-5162.**
- SHIPPING REQUIREMENTS:** Wine or cider may be shipped or transported only by the employees of the Wine Self Distribution Permit holder or by a “for hire” carrier that has a Commission approved delivery plan Shipments may only be made to retail licensees that are endorsed by the Commission to receive such shipments. If the permit holder uses a “for hire” carrier, the permit holder must take reasonable steps to ensure that the carrier delivers only to such endorsed businesses.
- RECORD KEEPING, TAXES AND REPORTING REQUIREMENTS:** Wine Self Distributor Statements must be filed by the 20th of the month for the previous month’s activity with the Privilege Tax Department. The Privilege Tax department will mail all forms within 30 days of issuance of the Permit. Any questions regarding reporting requirements need to be directed to Mike Matie at 503-872-5166.
- QUESTIONS:** Call Lanette Clayton, License Process at (503) 872.5123 or email at [lanette.clayton@state.or.us](mailto:lanette.clayton@state.or.us)