



Oregon Department of Forestry

INTERN JOB DESCRIPTION

West Oregon District Philomath

Engineering Internship

Job Duties:

Land Surveys:

- Assist in establishing property lines, performing stream site surveys, developing right-of-way descriptions, corner location and re-witnessing, traverse line brushing, prism person, calculation checking, property line posting, and establishing control points for stream crossing structures.

Road Layout and Design:

- Assist in searching for the best new road locations, identifying road improvement projects and road maintenance tasks, flagging in road grade lines, gathering field data for road designs, checking road design inputs and cost estimates, and posting right-of-way boundaries and project point signs.

Road Inventory Database Maintenance:

- Assist in field verifying the existing road inventory data, collecting new road inventory data, and checking the edits to the database.

Training:

- Work with the Timber Sale Preparation Forester, Contract Administrator, and Stewardship Forester. Attend Driver Level A training, Fire School, Intern Orientation, Hazardous Materials training, and First Aid and Bloodborne Pathogen training.

Location:

This position is at the West Oregon District office located in Philomath, Oregon. The office is in the foothills of the coast range approximately 45 miles east of the Oregon Coast. The district is responsible for the management of 37,672 acres of State Forest and Common School lands located in Benton, Lincoln, and Polk.

Qualifications:

You must be a college student currently enrolled in a forestry-related curriculum or program and be returning to college following the period of employment. A valid driver's license and the physical ability to perform strenuous work in a forest environment are required. Eligibility to work in the United States is required. In addition, this specific position requires that applicants understand the fundamentals of land surveying, road layout and design and have some experience working with spreadsheet and database software, preferably Excel and Access.

Working Conditions:

Work is performed in the forest on steep, brushy, uneven ground in all types of weather. May work hours outside the normal business week including weekends, holidays and evenings.

To Apply:

Applications are accepted in January and February every year for the following summer. Any application received after that timeframe will be considered as vacancies allow. Application materials and instructions are available on the Oregon Department of Forestry website, www.oregon.gov/ODF, under the ODF Employment section. You may contact Human Resources at (503) 945-7290 for additional information.