



Oregon Department of Forestry

INTERN JOB DESCRIPTION

North Cascade District Santiam Unit in Lyons Recreation Internship

Job Duties:

Recreation Management:

As part of the Recreation management team at the Santiam State Forest, the Recreation Intern focuses on a variety of recreation, forest education and natural resource management issues. The Intern provides visitor assistance, regulatory enforcement and site maintenance throughout the forest. Tasks may include:

- Assist with the development of new recreation facilities and trails.
- Maintain existing facilities and recreation areas.
- Assist with rehabilitation of recreation resources and sites degraded by misuse or overuse.
- Lead volunteer and work crews.
- Provide visitor assistance, respond to requests for information and ensure that visitors follow regulations while visiting the forest.

Forest Education/Interpretation:

The Recreation Intern assists staff with implementing the Santiam State Forest Education Program. This program provides field trips, summer camps and outreach programs to local schools and communities surrounding the forest. Tasks may include:

- Assist with new program development and set-up of ongoing education programs for grades K-12.
- Lead guided nature hikes at Shellburg Falls and Butte Creek Falls Recreation Areas.
- Assist and participate in forestry related summer camps.
- Develop promotional and informational flyers, brochures and other media.
- Conduct roving interpretive programs in campgrounds and along popular trails.

Forest Resource Management:

Assist with integration of public use with other forest management activities such as timber sale planning and operation, road construction and resource protection.

Cross-Training:

Assist with other State Lands forest management projects and duties.

Suppression of Wildfire, Emergency Response:

Although the Recreation Intern is not considered to be the first line of attack for occurrences of wildfire, there are certain times of the year when fire protection staffing is inadequate to fully respond to emergencies. The Recreation Intern may become the first line of defense. As such, the Recreation Intern is expected to be ready to respond to any fire suppression need which may arise on the unit, district, or on lands protected by the department outside of district boundaries. The department encourages employees to continually improve and expand their knowledge, skills, and abilities in fire suppression, and makes an array of training opportunities available to interested employees.

Conferences, Training, and Development:

Approximately 5% of the Recreation Intern's time is budgeted for conferences, training, and development. Training includes those activities and courses needed to become fully functional, as well as those required by policy or law. Development activities may be made available to the Recreation Intern depending on availability of funding and management approval.

Location:

This position is located at the Santiam Unit office of the North Cascade District. The office is located in Lyons, Oregon, about 25 miles east of Salem in the foothills of the Cascade Range. The Santiam Unit is responsible for the intensive management of the 47,714-acre Santiam State Forest.

Qualifications:

You must be a college student currently enrolled in a forestry-related curriculum or program and be returning to college following the period of employment. A valid driver's license and the physical ability to perform strenuous work in a forest environment are required. Eligibility to work in the United States is required.

Working Conditions:

Work is performed in the forest on steep, brushy, uneven ground in all types of weather. Weekend, evening, and holiday work is required.

To Apply:

Applications are accepted in January and February every year for the following summer. Any application received after that timeframe will be considered as vacancies allow. Application materials and instructions are available on the Oregon Department of Forestry website, www.odf.state.or.us, under the ODF Employment section. You may contact Human Resources at (503) 945-7290 for additional information.