



Request for Oregon Department of Agriculture media loan

I am requesting the one-time use of ODA digital images for purpose stated below. By completing this form, I agree to abide by the ODA policy outlined below. I understand that there may be a fee for preparing and processing images.

Policy

The Oregon Department of Agriculture maintains a digital library of images highlighting Oregon's agricultural industry. These photographic images are made available to the public, government agencies, and not-for-profit organizations for the purpose of featuring scenic Oregon and its agriculture.

- ODA images will not be loaned for commercial advertising purposes.
- ODA images may be used by graphic design and advertising firms only as required to assist not-for-profit projects and with the knowledge and permission of the Oregon Department of Agriculture.
- Loaned images may not be duplicated or distributed.
- ODA reserves the right to reject any request for images.
- Acknowledgement is required with the use of ODA images.

"Image provided courtesy of Oregon Department of Agriculture."

First name _____ Last name _____

Business or organization _____

Mailing address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ E-mail _____

Date requested _____ Date needed _____

Purpose _____

Media type requested 35mm slide print digital files audio video

Size, resolution, and format needed _____

Delivery method I will pick-up Please mail CD send via email

File name(s)

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Submit completed form to: Information Office, Oregon Department of Agriculture, 635 Capitol St. NE, Salem OR 97301-2532 • phone: 503-986-4550 • fax: 503-986-4747 • email: info@oda.state.or.us