

# 2009 Tax Credit Certified Technician Application (First-time Applicants)

The Oregon Department of Energy maintains a list of companies that employ tax credit certified technicians. These people are authorized by the Department of Energy to verify that equipment/system has been installed according to Residential Energy Tax Credit performance and quality standards.

To obtain certification status for 2009, you must complete this application, sign the agreement, participate in an Oregon Department of Energy tax-credit training conference call and successfully meet the training requirements for the specific technology.

## 1. Technician Identification

Name \_\_\_\_\_  
Home Address \_\_\_\_\_  
City, State Zip \_\_\_\_\_

E-mail \_\_\_\_\_  
Home Phone \_\_\_\_\_

## 2. Employer Information

Company Name \_\_\_\_\_  
CCB License (required) \_\_\_\_\_  
Address \_\_\_\_\_  
City, State Zip \_\_\_\_\_

Contact \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

## 3. Technologies

Check the technologies that you will provide installation services for:

- Solar Electric (PV)
- Solar Thermal
- Geothermal Heat Pump

## 4. Oregon Department of Energy Tax Credit Training

- Yes. I attended (or plan to attend) an Oregon Department of Energy tax credit training.  
Date attended (or plan to attend) training class: \_\_\_\_\_

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## 5. Technical Expertise

### Solar Electric

- I have third-party solar electric certification (Entry level or full North American Board of Certified Energy Practitioners - NABCEP (Enclose copy of certification) **OR**
- I have a Limited Renewable Energy Technician-LRT (Enclose copy of certification)

### Solar Thermal

- I have approved third-party solar thermal certification **OR**
- I have a Solar Thermal License-STL (Enclose copy of certification) **OR**
- I have passed the ODOE Solar Thermal test

### Geothermal

- I have third-party geothermal certification (International Ground Source Heat Pump Association training – IGSHPA or IGSHPA certified manufacturer's installer training) or have other training approved by Oregon Department of Energy Director. Please enclose copy of certification

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## 6. Agreement and Signature

Requirements of a Tax Credit Certified Technician include the following. There may be other requirements.

A Tax Credit Certified Technician must:

1. Assure the system is of high quality, performance and durability.
2. Assure the system owners have received a two-year full written warranty for the system that lasts no less than 24 months after the system is installed.
3. Complete requirements specified for the technology and participate in annual update telephone conference call.
4. Deal with both the Oregon Department of Energy staff and Oregon consumers in good faith with the highest professional conduct and adhere to tax credit program rules.
5. Assure that all installations are done in accordance with local building codes and have been properly permitted.
6. Provide the owner with a user manual.
7. Explain proper operation and maintenance of the system to the owner.
8. Complete the technical information on the tax credit application, sign the tax credit application to verify installation and present the tax credit application to the owner to submit to the Oregon Department of Energy.
9. Explain the tax credit application process and pass-through option to the owner.
10. Not make false claims regarding Oregon Department of Energy tax credit certification.

By signing below I agree to adhere the most current rules governing Oregon's Residential Energy Tax Credit Program (OAR 330-070), and additional requirements listed above. I understand that failure to meet these requirements is grounds for revocation of this certification by the Oregon Department of Energy. I certify that the information provided is complete and accurate.

I will contact the Oregon Department of Energy of any changes to the information provided within 30 days of said change.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date