

# *Administrator Alert*

*Policy updates & rule clarifications for Assisted Living,  
Residential Care & Nursing Facilities*

Office of Licensing & Quality — Oregon Department of Human Services

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*April 23, 2009*

## *Nursing Assistant (NA) Staff Ratio Chart (SDS 0717A) for Nursing Facilities*

*Dear Administrator*

*The revised Nursing Assistant (NA) Staff Ratio Chart (SDS 717A) is an accompanying form to the Direct Care Staff Report Form (SDS 0717). This form may be publicly posted in conjunction with the SDS 0717 but it is not required. It is intended to be additional information for facility staff and members of the public. This form should be made available upon request to members of the public.*

*The SDS 0717A will be available on the DHS Forms website:*

[http://dhsforms.hr.state.or.us/forms/databases/FMPRO?-db=FormTbl.fp5&-lay=Main&-format=Findforms\\_FMP.htm&-findany](http://dhsforms.hr.state.or.us/forms/databases/FMPRO?-db=FormTbl.fp5&-lay=Main&-format=Findforms_FMP.htm&-findany)

*Please find an attached copy of the SDS 0717A.*

*If you have any questions regarding the above information, please telephone or e-mail Joanne Birney at 503-945-6748, [Joanne.Birney@state.or.us](mailto:Joanne.Birney@state.or.us).*

