

Administrator Alert

*Policy updates & rule clarifications for Assisted Living,
Residential Care & Nursing Facilities*

Office of Licensing & Quality — Oregon Department of Human Services

December 31, 2008

NURSING FACILITY UB-04 PAPER BILLING GUIDE EFFECTIVE DECEMBER 31, 2008

Dear Administrator,

Please share this Administrator Alert with the person(s) responsible for billing the Department of Human Services (DHS) for Medicaid nursing facility services.

Attached is an updated Nursing Facility UB-04 Paper Billing Guide. **Please replace any previous version of the billing guide you have with this version effective December 31, 2008.** For your convenience, we have attached two versions of the guide to this alert. One version is the final version; the other version includes all of the changes that have been made since the initial billing guide was released on November 17, 2008.

As some of you are aware, the (DHS) has identified some problems with the replacement MMIS which are causing claims to deny, suspend or pay incorrectly. DHS is working through these issues and has made the nursing facility claims a priority. We will be sending an administrator alert to facilities in the next few weeks outlining some of these system issues, what DHS has done to fix the issues, and what action (if any) facilities need to take in order for these claims to be adjudicated. We will also outline some of the common provider billing errors that DHS is seeing on the UB-04s that cause them to deny or suspend.

If you have any questions about the nursing facility billing guide, please call or email Dave Allm at (503) 945-6407, david.c.allm@state.or.us.

If you have any questions about specific claims, please call DHS Provider Services at (800) 336-6016.



For more information, contact the DHS Office of Licensing and Quality of Care, 1-800-232-3020. Visit the DHS Web site at www.oregon.gov/DHS/