

Administrator Alert

*Policy updates & rule clarifications for Assisted Living,
Residential Care & Nursing Facilities*

Office of Licensing & Quality — Oregon Department of Human Services

November 17, 2008

NURSING FACILITY UB-04 PAPER BILLING GUIDE

Dear Administrator,

Please share this Administrator Alert with the person(s) responsible for billing the Department for Medicaid nursing facility services.

Attached is a copy of the November 2008 Nursing Facility UB-04 Paper Billing Guide. This guide is designed to provide nursing facilities with the necessary information to bill for Medicaid services using the paper UB-04 claim form, as part of the replacement Medicaid Management Information System (MMIS). As a reminder, the replacement MMIS will go live and start processing claims on December 9, 2008.

The Department will host two conference calls to help answer provider questions regarding billing in the replacement MMIS. During the first part of each conference call, the Department will briefly go over key points from the billing guide. The remainder of the call will be opened for questions and answers. Prior to joining the conference call, please ensure you are calling from a phone which has a mute option. Before the conference line is opened, you'll be requested to put your phone on mute to help eliminate background noise, and help ensure all participants can hear the questions and answers. If you have any questions, please call Dave Allm at (503) 945-6407.

CONFERENCE CALL INFORMATION:

November 24, 2008

3:00 p.m. to 4:30 p.m.

Dial: (877) 322-9648

Participant Code: 442551

December 3, 2008

3:00 p.m. to 4:00 p.m.

Dial: (888) 285-4585

Participant Code: 254060



For more information, contact the DHS Office of Licensing and Quality of Care, 1-800-232-3020. Visit the DHS Web site at www.oregon.gov/DHS/