

<b>Minutes</b>	<b>Executive Committee</b> <b>Governor's Commission on Senior Services</b>
	<b>January 13, 2006</b> <b>Salem, OR</b>
<b>Members:</b>	John Helm (Chair), Eunice Dutton (VC), Elaine Barrett, Charles Frazier, Kay Kirkbride, Bob Lawrence, Dolores Hubert (ex-officio)
<b>Guests:</b>	Cathy Cooper
<b>Staff:</b>	Morgen Brodie, Robert Gordon, Marc Overbeck, and Wendy Russell
<b>Excused</b>	Dolores Raymond
<b>Call Meeting to Order 10:03</b>	
Approved the November 2005 Minutes. Eunice moves to accept minutes. Elaine second. Passed.	
The agenda was reviewed and approved. Should read committee updates instead of DHS updates.	
<b>Announcements</b>	
Elaine- Need to step aside as chair of mental health due to family issues. Elaine will be contacting Barbara and ask her to chair the committee for the next 3 months.	
Kay- Her Senate hearing for confirmation to the Homecare Commission will be on January 18 <sup>th</sup> .	
<b>Correspondence (Marc Overbeck)</b>	
<u>Outgoing:</u> A mass mailing is in process to all 90 members of legislature regarding the legislative accomplishments of GCSS accompanying a Happy New Year letter. There is a .pdf version also available. We have enough copies for members to take to individual legislators.	
<u>Incoming:</u> Received letter from Governor regarding <i>Rescue Autumn's People</i> .	
<b>Chair's Discussion Items</b>	
<b>Role of Executive Committee:</b> Traditionally the role of an executive committee has been to convene and act when there are critical issues and the full committee can't meet. Their other responsibility is to set up agendas and formalize what the subcommittees would like to bring to the full	

Commission.

The Executive Committee should be used as a steering committee to coordinate the work and focus of the subcommittees.

Elaine expressed that other commissioners might be more comfortable if they knew what went on in the Executive Committee. She suggested that a summary just like that of the subcommittees go out to all members.

### **GCSS Meeting Schedule:**

There are 9 meetings scheduled for the 4<sup>th</sup> Friday and the preceding Thursday. Meetings will be held in all months but February, August and November. In June the Commission would meet Wednesday and Thursday 21-22 at Silver Falls. A draft schedule was handed out at the December meeting. All other meetings will be held in the Human Services Building in room 166, unless determined otherwise in the future.

### **GCSS Involvement in DHS Long-Range Planning:**

Marc, Morgen and John met with James and Cathy yesterday about long term planning for seniors and people with disabilities, and GCSS involvement. The Commission involvement with these workgroups going on the road would likely come late May through June, and they would most likely *not* be going on simultaneously with the DHS community budget meetings. SPD would still like GCSS to host these events making it more accessible without the “agency” stigma.

### **June Planning Days:**

The commission may want to consider that there are tasks required to take place in June and so Planning Days maybe should be postponed until September when more of the data and community feedback gathered from the long range planning groups as well as the meetings that GCSS held outside of Salem is available.

### **The Executive Committee agreed to bring the suggestion of postponing Planning Days until September to the whole Commission.**

The only reservation to postponing planning days is that the appointment of committee chairs may also want to be deferred until September. Other required appointments could still be made in June.

### **January Commission Agenda:**

1. Ken Murphy EMS meet at 10:30
2. Lee Girard special report state unit on Aging
3. 30-minute discussion on planning days
4. Robert would like to add the Quarterly report
5. Governor - get out to members before meeting electronically and in packets.

## **SPD Update (Cathy Cooper)**

**DHS Budget:** DHS will be in front of the legislative e-board on January 19<sup>th</sup> and 20<sup>th</sup>. The press has covered that DHS has a deficit of \$172 million in the first two quarters of this biennium. There has been a \$119 million increase in caseload from last legislative session. 80% of those cases are in OHP medical area. There has been a \$24 million decline from federal CMS. Another reason for the shortfall is that there was \$30 million in accounting changes from 03-05 closeout, which was added to the 2005-2007 budget.

DHS is already working on a \$4 million reduction with administrative changes and direction. Part of the strategy they will use is to slow recruitment, limit in and out of state travel as well as reducing administrative services and supplies.

There will be a \$168 million dollar deficit for the Department walking into the April re-balance. At this point the Governor has directed the department to do no program cuts.

Dr. Goldberg has taken actions to follow the Governor's direction by:

- Asking DAS controllers' office to do strategic reviews of finances, accounting and forecasting. The forecasting component needs to have more accurate and timely information. The Department's budget is based on caseload information from September 2005. There is a 6-8 month lag in data.
- Asking DAS to help with forecasting with DHS as well as including legislators in the process. The intention is greater accuracy and credibility of forecasting.

### **Long-Range Planning:**

The next Long-Range planning meeting will be held on January 20<sup>th</sup> from 1-3:30 at the Cherry Avenue building.

There will be graphic demonstrations on Exoforecasting which uses external and environmental demographics as a constant and overlaying it with data about people 64-74, 75-84 and 85+. Hopefully this will show the services needed whether they are in-home, community based or a nursing facility.

Cathy and James would like to have a special meeting set up with GCSS and the staff and the 7 committees involved in long term planning.

## **Committee Updates**

### **Health, Abuse & LTC (Kay Kirkbride)**

Wellness subcommittee--Targeting nutrition. Jennifer Mead will help them look at meal sites.

Abuse subcommittee-Still working on Everyday Heroes, Kay isn't sure how much longer.

Adult foster home subcommittee—Members gave input in new training except for Chuck Frazier, who will report his comments at the next meeting.

It was decided that Kathleen Schonau would attend rules hearings via telephone whenever there is discussion about reductions or loss of services.

### **Mental Health (Elaine Barrett)**

There has been no follow up since last meeting due to family issues. Elaine plans to set up agenda with Barbara and Marc via the telephone. Officer Ware will be attending and Marc has been in touch with Sandra Moreland.

### **General Issues (Eunice Dutton)**

Ken Murphy from Emergency Management will be at full commission meeting since he is unable to attend the committee meeting. Based upon what has been happening with the weather Eunice suggested bringing those kinds of questions to find out if fully prepared.

Bob Repine from Housing and Community Services will come and talk to the committee again. There are concerns about the number of mobile home parks closing as well as the homeless housing issues for seniors. There will be a housing meeting on the night before the committee meetings.

There will be a discussion on the hospitals in Oregon receiving a 'C' for disaster preparedness.

### **Legislative (Robert Lawrence)**

Robert has assigned out many of the interim committees for members to follow and report on. The Committee will continue to look at advocacy during the legislative interim.

### **Staff Update**

There is a new addition to the office family, Robert Gordon, a non-traditional student from Chemeketa, has joined us as a practicum student for both winter and spring terms.

It was suggested that the next committee meeting be held from 10-12.

**The meeting was adjourned at 12:10.**

Action Items:	Assigned To:	Deadline:
Phone meeting with Marc, Barbara and Elaine.	Marc	1/26/06
Clarify to the Commission that the role of the Executive Committee is to provide coordination between committees and the entire commission, and to handle emergency situations as needed.	John	1/27/06
Add the Quarterly report to Governor - get out to members electronically and in packets, prior to next meeting.	Marc	1/26/06
Ask Linda Miller asked to attend rules hearings via phone about DME.	Kay	1/26/06
Get the number of publications that have been printed by AARP and where they have gone for Eunice.	Wendy	1/26/06
Find out percent of homeless that are seniors.	Wendy	1/26/06
Marc will do a follow up reminder about contacting local legislative members.	Marc	1/27/06
Letters need to go out regarding liaisons to other groups.	John/Marc	1/19/06