

# Oregon Vital Events Registration System

## Change Password

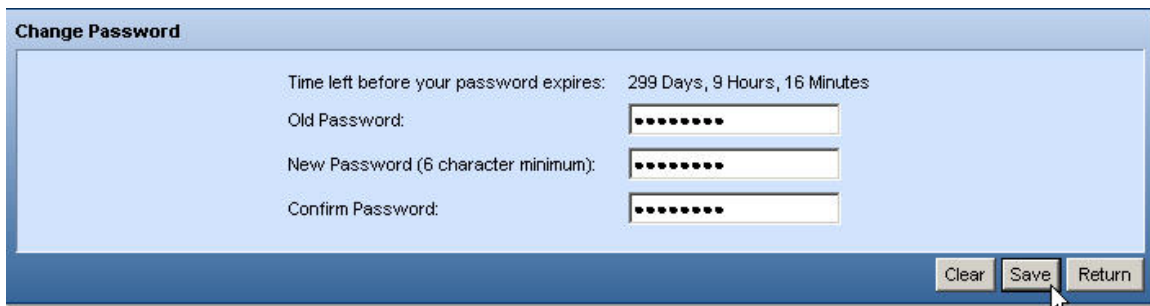
You will be provided with a password that will enable you to login to the **DAVE™** system. This is just a temporary password and should be changed when you login for the first time.

**To change your password,**

From the **Main Menu**, select **Main -> Change Password**.

Enter your old or temporary password into the **Old Password** text entry box.

Enter your new password into the **New Password** text entry box. Passwords must be at least 6 characters in length and should be a combination of letters, number, uppercase and lowercase characters.



The screenshot shows a web form titled "Change Password" with a light blue background. At the top, it displays "Time left before your password expires: 299 Days, 9 Hours, 16 Minutes". Below this are three text entry boxes: "Old Password:", "New Password (6 character minimum):", and "Confirm Password:". Each box contains a series of black dots representing masked input. At the bottom right of the form, there are three buttons: "Clear", "Save", and "Return". A mouse cursor is pointing at the "Save" button.

Re-enter the new password in the **Confirm Password** text entry box. NOTE: you must enter the exact same password both times.

Click the **Save** button.