

Oregon Vital Events Registration System

[Change Office](#)

Some users may have access to records in more than one office or location. For example, a physician might serve as a resident in one hospital but work as a Medical Examiner in another. In this case, the physician would have one login, but would have access to multiple offices using that login. By selecting the **Change Office** link from the **Main Menu** the physician can quit working on cases in one hospital and begin working on cases in the other.

To change offices,

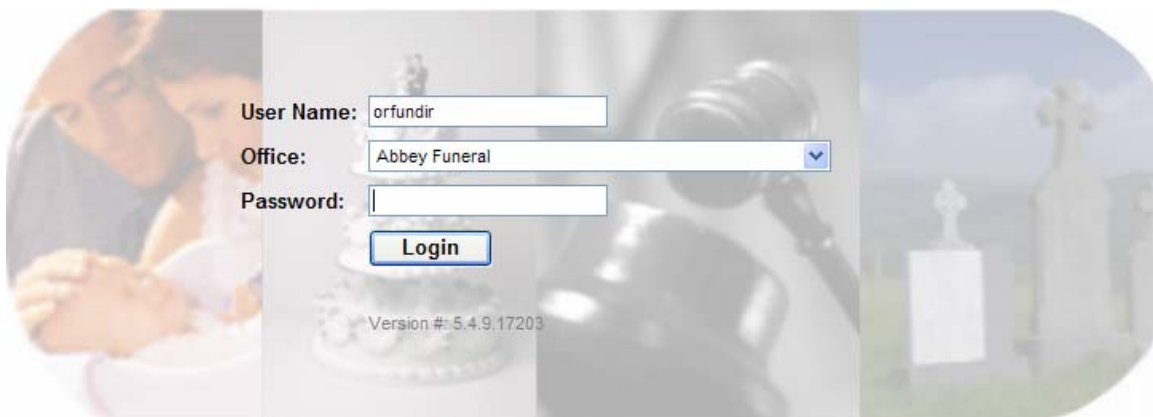
From the **Main Menu**, select **Main -> Change Office**

Click 'OK' on the pop-up window



The login page will refresh and display the **Office:** dropdown list, shown below. Select the desired office from the list.

At the login page, select the new office from the dropdown list, re-enter your password, and click **Login**.



You may now work cases from the new location or office.