

# New Feature Update

## Social Security Administration Verification

May 2007 Version 6.2

# Features of the SSA Verification

- Immediately notifies SSA that a death has occurred
- Verifies the accuracy of the name, gender, date of birth, and social security number
- Eliminates the need to file the SSA Form 721\*

\*The SSA Form 721 will continue to be needed until approximately June 8<sup>th</sup>. You will receive an email from our office letting you know when to discontinue sending the form. This is a temporary process needed to meet SSA audit concerns.



Main Menu

Death Registration Menu

Personal Information

Decedent

- Resident Address
- Family Members
- Informant
- Disposition
- Decedent Attributes

Medical Certification

- Pronouncement
- Place of Death
- Cause of Death
- Other Factors
- Injury
- Certifier

Registrar

Other Links

- Print Forms
- Refer to Medical Examiner
- Relinquish Case
- Request Medical Certification
- Transfer Case
- Trade Calls
- Disposition Approval
- Validate Registration
- Switch User

Show Tooltips

24017 MAY-09-2007

Decedent

Will institution be responsible for final disposition? No

Decedent's Legal Name

Prefix First Middle Other Middle Last Suffix

Maiden Name

Last

Aliases

[Add/Edit Alias Names](#)

Gender

Female

Social Security Number

[Redacted]

None  Unknown

Date of Birth

[Redacted]

Age

Under 1 Year Under 1 Day

Years Months Days Hours Minutes

39

[Redacted]

SSN Verification Status

[Verify SSN](#)

UNVERIFIED (0)

Decedent's Birth Place

City or Town State Country

[Redacted] [Redacted] United States

Ever in US Armed Forces?

[Redacted]

Validate Page Next Clear Save Return

**\*Tip\*** the number in parenthesis next to the status indicates the number of times you have attempted to verify the SSN.

Within any given case, you can attempt to verify up to 5 times.

The SSN Verification verifies the social security number based on the first & last name, gender, and date of birth.

Click the **Verify SSN** link to perform the matching process with the Social Security Administration database.



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Show Tooltips

24017 [redacted] MAY-09-2007

Decedent

Will institution be responsible for final disposition? No

Decedent's Legal Name

Prefix	First	Middle	Other Middle	Last	Suffix
	[redacted]			[redacted]	

Maiden Name

Last

[redacted]

Aliases

[Add/Edit Alias Names](#)

Gender: Female Social Security Number: [redacted] None Unknown

Date of Birth: [redacted] Age: 39 Under 1 Year Under 1 Day

Years	Months	Days	Hours	Minutes
39				

SSN Verification Status: PENDING (0)

Decedent's Birth Place

City or Town	State	Country
[redacted]	[redacted]	United States

Ever in US Armed Forces? [redacted]

Validate Page Next Clear Save Return

\*Tip\* The verification process can take up to a few minutes but should not last more than that.

If you are experiencing issues with slow response time, contact our office. (971) 673-0279

During the verification process you will see a status of **PENDING**.

You can continue to enter data in the application without interrupting the verification status process.

When you return to the page, or click the **Validate Registration** link to refresh the page, you will then see the updated results of the SSN Verification Status.

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Registrar

Other Links

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Show Tooltips

24017 [redacted] MAY-09-2007

Decedent

Will institution be responsible for final disposition?

Decedent's Legal Name

Prefix	First	Middle	Other Middle	Last	Suffix
	[redacted]			[redacted]	

Maiden Name

Last

[redacted]

Aliases

[Add/Edit Alias Names](#)

Gender:  Social Security Number: [redacted]  None  Unknown

Date of Birth: [redacted] Age: 39

Years	Months	Days	Hours	Minutes
39				

Under 1 Year Under 1 Day

SSN Verification Status: **PASSED (1)** ◀ ● ● ● ●

Decedent's Birth Place

City or Town	State	Country
[redacted]	[redacted]	United States

Ever in US Armed Forces?

A status of **PASSED** indicates that the data submitted matches the data on file with the Social Security Administration.

# Managing Status Failures

If the data that you submit does not match the data on file with the Social Security Administration the application will notify you by using one of the status failure messages indicated below. If you receive a Status Failure message, you may want to check with the informant to ensure that you have received correct information.

## **Status Failures**

- FAILNAME - The first or last name provided does not match
- FAILSSN – The Social Security number does not match
- FAILGENDER – The gender does not match
- FAILDOB – The date of birth does not match
- FAILDOBGENDER– The date of birth AND gender do not match

Within any case, you have up to 5 opportunities to verify the data with SSA. If after the 5<sup>th</sup> submission you are still receiving a failure message, simply continue on and process the record as is. The Social Security Administration will attempt to resolve the case from their office; there is still no need to send the SSA Form 721.



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- Other Factors
- Injury
- Certifier

Registrar

- Identifiers

Other Links

- Assign Status
- Attachments
- Comments
- Correspondence
- Event and Issuance History
- Geo Codes
- Nosology
- Print Forms
- Transfer Case
- Trade Calls
- Disposition Approval
- Validate Registration
- Switch User

Show Tooltips

23685 [redacted] FEB-26-2007

Decedent

Will institution be responsible for final disposition?  No

Decedent's Legal Name

Prefix	First	Middle	Other Middle	Last	Suffix
	[redacted]	L		[redacted]	

Maiden Name

Last

[redacted]

Aliases

[Add/Edit Alias Names](#)

Gender:  Female  None  Unknown

Social Security Number: [redacted]

Date of Birth: [redacted]

Age: 24

Under 1 Year:  Under 1 Day:

Hours:  Minutes:

Verify SSN: **SSN Verification Status**  
**FAILDOB (1)**

Decedent's Birth Place

City or Town	State	Country
		United States

Ever in US Armed Forces?

Validate Page Next Clear Save Return

**\*Tip\*** the number in parenthesis next to the status indicates the number of times you have attempted to obtain SSN verification.

Within any given case, you can attempt to verify up to 5 times.

In this example, FAILDOB (1) indicates that the date of birth provided does not match the SSA database, and that this is the first attempt made on this case.

# Other Status Failures

In the event that there are issues occurring with the transmission of data with the EDRS or SSA applications, you may receive either of the following error messages:

- TRANIDERROR
- BU01LINKFAIL

If you receive either of these messages, please contact the State Vital Records Office at (971) 673-0279 so that we can resolve the issue as soon as possible.