



**Meeting Summary, June 12 2008**  
**Meeting Location – Willow Lake Treatment Plant, Salem**

| <b>ORELAP MEMBERS</b>   |  |                |
|---|--|----------------|
| <i>Shane Sinclair</i>   | <i>City of Corvallis</i>   | <i>Present</i> |
| <i>Victoria Boettcher</i>   | <i>Clackamas County WES</i>  | <i>Present</i> |
| <i>Steve Thompson</i>   | <i>CleanWater Services</i>   | <i>Present</i> |
| <i>William Michalek</i>   | <i>OELA</i>  | <i>Present</i> |
| <i>Dennis Wells</i>   | <i>At large</i>  | <i>Present</i> |
| <i>Chuck Lytle</i>  | <i>City of Portland</i>  | <i>Present</i> |
| <i>Charles Morrow</i>   | <i>TestAmerica</i>   | <i>Present</i> |
| <i>Kevin Krefft</i>   | <i>Linn Benton CC</i>  | <i>Present</i> |
| <b>ORELAP STAFF:</b>  |  |                |
| <i>Greg Pettit</i>  | <i>DEQ Lab Administrator</i>   | <i>Absent</i>  |
| <i>Dan Hickman</i>  | <i>DEQ Technical Services Mgr, ORELAP</i>                                    | <i>Present</i> |
| <i>Chris Redman</i>   | <i>ORELAP assessor</i>   | <i>Absent</i>  |
| <i>Brian Boling</i>   | <i>DEQ Organic Lab Manager</i>   | <i>Absent</i>  |
| <i>Michael Skeels</i>   | <i>Public Health Laboratory Director</i>                                     | <i>Absent</i>  |
| <i>Irene Ronning</i>  | <i>ORELAP Administrator</i>  | <i>Present</i> |
| <b>GUESTS:</b><br><i>Keith Chapman</i><br><i>John Neilson</i><br><i>Marsha Farooqui</i> | <i>City of Salem</i><br><i>City of Hillsboro</i><br><i>WES Clackamas Co.</i> |                |

**ORELAP Implementation Report:**

Irene Ronning expressed how lack of resources is becoming more and more trying in her ability to continuously catch up, she is behind in all of the activities she is supposed to be undertaking, hopefully in July the database should be up and running, which in turn would help her get to a point where she is maintaining, Labs are having difficulty with the application forms.

A list of labs was given as of June 4<sup>th</sup>  
 6 new applications for primary recognition

5 re-applications

1 out of state

Did 6 on site visits, close to getting caught on

A whole list of on-site due in the next months.

John Neilson gave a list of issues related to timelines missed by the ORELAP and how these unmet needs are affecting the lab community, he was particularly intrigued with the concept of how a lab that can lose its accreditation will get what is perceived "preferential" treatment from the state in order to bring it back to working and how such actions may be seen by other labs as potential mismanagement of time from the accrediting authorities.

It was clarified for those present that in the case of labs losing accreditation certain actions do indeed take place, if a lab loses accreditation for reasons deemed as potential for human health, then the Department of Justice gets involved in which case statutory reasons come to bearing for which there are specific guidelines, such as letter of intent to revoke and within specific time there are responses from the lab in question, pass 3 PT, quick turn around time to report failures to the accrediting bodies and a whole array of steps must be taken in order to get back on line.

There was a small talk about Provisional Accreditation for example for source water but according to Miss Ronning you are or are not accredited.

There is a big push from the labs to streamline the accreditation process and ORELAP in turn will be automating the process so that ease of administration for the program can take place.

A "do it yourself form" is coming.

#### **OTAC membership issues:**

Charles Morrow from Test America, will finish Dennis who was at large Private Labs.

OTAC recommends to the executive group for reinstatement.

Mike covered Industrial venue.

Dennis had institutional knowledge his interim will fill up his at large chair with voting privileges.

#### **Financial:**

Dan gave a handout there are 48 primary labs

31 in-state, 17 out of state, these out of state labs pay for travel, portal to portal, per diem, 50.00\$ per hour assessor fee and higher application fees as well.

Training for assessors is expensive taking about a year to finally have a capable assessor. An efficient database is needed, and to raise fees for the in-state labs is an issue for further discussion, of the nation only 5 states have a full venue, there are not enough labs in the program in Oregon the legislature has made request that the program be fee based and cost neutral, federal grants can be accessed for training, but the DEQ itself can not be the main administrator of a grant.

Oregon is the only state interested on Field Standard. There are 13 Accrediting Bodies, 9 are going for accreditation evaluation.

DEQ can have classes geared specifically for lab and lab related issues, requests need to be funneled through Dan, there is room for 20-30 people, one of the classes for the near future is Ethics training, a presentation from Jerry Parr will be emailed to the membership.

**NELAC Institute News:**

DEQ will have a methods update over 3000 on line version.

Standards have not changes since 2003, just reorganized, it should be easier for small labs to see what is required instead of 300 pages there will be 50-100.

ND cannot report zero as a value.

Need more interest on creating forms for the DEQ and DHS.

Marsha is on the VOC's Keith on coliforms, the third is on Nitrates, if interested on participating on any of the committees please email Shane.

**Microbiological Analysis Form and Standardized Forms for Reporting Results:**

Need more interest on creating forms for the DEQ and DHS.

Marsha is on the VOC's Keith on coliforms, the third is on Nitrates, if interested on participating on any of the committees please email Shane.

Minutes respectfully submitted by Victoria V Boettcher.