



**Meeting Summary, April 10 2008**

**Meeting Location – DEQ, DWP, DHS, Headquarters, 3140 NW 229 Ave. Hillsboro**

| <b>ORELAP MEMBERS</b>        |   |                |
|------------------------------|---|----------------|
| <i>Shane Sinclair</i>        | <i>City of Corvallis</i>                  | <i>Present</i> |
| <i>Victoria Boettcher</i>    | <i>Clackamas County WES</i>               | <i>Present</i> |
| <i>Steve Thompson</i>        | <i>CleanWater Services</i>                | <i>Present</i> |
| <i>William Michalek</i>      | <i>OELA</i>                               | <i>Present</i> |
| <i>Dennis Wells</i>          | <i>TestAmerica Beaverton</i>              | <i>Present</i> |
| <i>Chuck Lytle</i>           | <i>City of Portland</i>                   | <i>Present</i> |
| <i>Michael Guebert</i>       | <i>Metro</i>                              | <i>Absent</i>  |
| <i>Kevin Krefft</i>          | <i>Linn Benton CC</i>                     | <i>Absent</i>  |
| <b>ORELAP STAFF:</b>         |   |                |
| <i>Greg Pettit</i>           | <i>DEQ Lab Administrator</i>              | <i>Present</i> |
| <i>Dan Hickman</i>           | <i>DEQ Technical Services Mgr, ORELAP</i> | <i>Present</i> |
| <i>Chris Redman</i>          | <i>ORELAP assessor</i>                    | <i>Absent</i>  |
| <i>Brian Boling</i>          | <i>DEQ Organic Lab Manager</i>            | <i>Present</i> |
| <i>Michael Skeels</i>        | <i>Public Health Laboratory Director</i>  | <i>Absent</i>  |
| <i>Irene Ronning</i>         | <i>ORELAP Administrator</i>               | <i>Absent</i>  |
| <b>GUESTS:</b>               |   |                |
| <i>Keith Chapman (phone)</i> | <i>City of Salem</i>                      |                |
| <i>Dell Calam</i>            | <i>City of Hillsboro</i>                  |                |
| <i>Karen Menard (phone)</i>  | <i>WES Clackamas Co.</i>                  |                |
| <i>RaeAnn Haynes</i>         | <i>DEQ</i>                                |                |
| <i>Michelle Van Kleeck</i>   | <i>DWP</i>                                |                |
| <i>Dave Leeland</i>          | <i>DWP</i>                                |                |
| <i>Joe Carlson</i>           | <i>DWP</i>                                |                |
| <i>Rita Youell</i>           | <i>DHS</i>                                |                |
| <i>Robert Hermerath</i>      | <i>DHS</i>                                |                |

### **ORELAP Implementation Report:**

Irene Ronning, is out due to illness, Dan Hickman and Robert Hermerath will be answering inquiries concerning the Lab certification programs and administrative related questions.

2 assessors have left Sara Krefft is training,  
12 visits are due now; many of in-state is catching up

Report is caught up

3 labs outstanding on corrective actions

Extended 9 lab certificates since last meeting and as soon as ORELAP paperwork gets done those labs will be fully recognized.

### **\*Coffee Laboratory Accreditation**

There were many questions from the group in regards to Coffey lab's suspension of Drinking Water Lab Certification, most of those questions centered on following due process, protocol for notification to users, contractors and news media, Public Health director Skills was the person in charge for making those decisions and since the Drinking Water Program is a matter of public records, timely notification of potential problems becomes of extreme importance, data reporting had been a fundamental issue.

A list of required corrective actions was provided to Coffey Lab and there is an assurance that as soon as those issues get resolved to the satisfaction of the assessor and the Public Health Director, certification will be reinstated.

Data from all Labs must be timely, accurate, and complete.

Due diligence must be exercised and getting a fully capable Laboratory Information System is part of the overall confidence on the reliance of true and accurate data to all clients, such are the mandates of a Drinking Water Program.

The Order of Emergency Suspension and Notice of Opportunity for a Hearing are on file with the OTAC secretary.

### **Microbiological Analysis Form and Standardized Forms for Reporting Results:**

There was dialogue about how helpful the microbiological form is and if it is used widely used and if so, when will it be the deadline to stop using old forms, so that consistency of reporting is achieved.

DEQ: Formatting for chemical tests for ease of reporting is in the works as well as moving towards an electronic reporting environment to alleviate a myriad of formats still in use and for effective review from the regulatory agency.

Problems with regulatory reporting limits, EPA not giving a clear guidance.

A list of contaminant and detection limits for the DHS, OPHS Drinking Water Program effective February 15 of 2008 was circulated "Source Water Assessments" and "Use and Susceptibility Waiver documents" also on file.

Advocating to work on relationships with regulators and regulates.

Data systems in the DEQ get audited every 2 years, therefore undependable databases have become quite a headache for all labs.

Larger water systems use a summary form that ensures a quick review, but formatting is also needed to comply with all of reporting requirements. A sub-committee most likely a way to resolve this issue, OTAC will work on it.

Joseph Carlson is the interim manager for the DHS, electronic reporting of nitrate is about 500 per month standardizing the forms is the beginning of the dialogue on

technical issues. Reporting limits and detection limits need to have a scientific basis for understanding and consistency throughout the lab community.

**NELAC Training and Workshops Update:**

OELA Conference set up for middle of May.

**OTAC Membership Issues:**

Conflict of interest forms signed in from all members of OTAC

Need to replace Mike, he filled on as an Industry representative, samplers will be added as well to the list of potential replacements.

Kevin Krefft is chair elect and will become president when Shane leaves the post as OTAC's president.

Victoria Boettcher is secretary.

Policy statement of OTAC was reviewed and accepted as is.

Dan Hickman does have on disk a presentation for the TNI (The NELAC Institute) for anyone interested on the whole outlook for the future of the NELAC's efforts at the national level.

**Getting OTAC out there:**

Shane will get OTAC name "out there" activities include ACWA presentation facts sheet to the PNCWA, local meetings with the WQLAS, short schools, summary of minutes distributed to the membership.

**Comparison of Four DL Methods: Chuck Lytle**

Chuck Little passed a white paper titled "New detection Limit Procedures: Is There a Clear Winner?" Link.

The ORELAP Program is in arrears 23,000.

Next meeting we shall have a financial presentation from Chip Saturn.

Minutes respectfully submitted by Victoria V Boettcher.