

Program Element #09: Ryan White Part B MAI HIV/AIDS Services (Multnomah Co. ONLY)

1. Description.

This Program Element allocates funding to perform activities described in the Part B Minority AIDS Initiative 2008 application to Health Resources and Services Administration. Based on a review of HIV/AIDS demographics and service access issues, as well as the need to target limited funds to the area with the highest likelihood to demonstrate the effectiveness of efforts, the Department has assigned funding to Multnomah County Health Department.

Funds provided under this Agreement for this Program Element may only be used in accordance with, and subject to the requirements and limitations set forth below, for appropriate activities and costs associated with the delivery of outreach services to engage and retain persons living with HIV in health insurance and Oregon CAREAssist program services.

2. Definitions Specific to HIV Services.

- a. CAREAssist:** Oregon's Ryan White Part B AIDS Drug Assistance Program, focused on improving access to HIV medical treatment for low-income HIV-positive Oregon residents by paying for insurance premiums and prescription and medical services co-pays.
- b. MAI:** Minority AIDS Initiative, a competitive grant for States and territories funded under Part B of the Ryan White Treatment Modernization Act of 2006, to provide education and outreach services to increase the number of eligible racial and ethnic minorities who have access to treatment through the Part B AIDS Drug Assistance Program.
- c. PLWH/A:** Persons living with HIV/AIDS
- d. Portland TGA:** Portland Transitional Grant Area funded under Part A of the Ryan White Treatment Modernization Act of 2006 to provide primary care and support services for low-income persons living with HIV/AIDS in a service area consisting of five counties in Oregon (Clackamas, Columbia, Multnomah, Washington and Yamhill) and one county in Washington (Clark). The Multnomah County Health Department is the grantee for the Ryan White Part A funds.

3. Procedural and Operational Requirements.

By accepting and using the financial assistance provided by Department under the Financial Assistance Agreement and this Program Element, LPHA agrees to conduct MAI services in accordance with the following requirements:

- a. Staffing Requirements and Staff Qualifications.** All staff must have the ability to provide outreach services in a manner that is culturally and linguistically competent, utilizing strategies that address cultural competency, limited English proficiency, and health literacy.
- b. Minimum Service Requirements.** The goal of this Program Element is to improve the number of Latino PLWH/A who have access to ongoing health insurance coverage and access to medications. The program will achieve this by stabilizing enrollment and participation of current Latino clients in CAREAssist and by enrolling new uninsured Latino clients in CAREAssist.
 - i.** Outreach services must be targeted to low-income Latino persons living with HIV in the five Oregon counties of the Portland TGA.

- ii. MAI staff will serve as a resource for Latino clients served by the CAREAssist program and by the Portland TGA case management system. Staff will locate clients most at risk of losing CAREAssist benefits and provide assistance with completing and submitting paperwork required for ongoing participation in health insurance and CAREAssist program services within required deadlines.
 - iii. MAI staff will maintain referral relationships with other HIV service providers and community organizations that serve the Latino population to recruit Latino PLWH/A without access to medications and help these individuals enroll in CAREAssist and health insurance.
- c. **Certain limitations on use of financial assistance:** No more than 10% of the financial assistance provided through this Program Element may be used for administrative costs.

4. **Reporting Obligations and Periodic Reporting Requirements.**

In addition to the reporting requirements set forth in Exhibit E at Section 8, LPHA shall provide the reports described below on a schedule to be determined by the Department.

- a. LPHA must submit quarterly service utilization data reports. These reports must include, at a minimum, an unduplicated count of clients served year-to-date and the number of service encounters provided.
- b. LPHA must submit three quarterly program narrative reports and a final annual narrative report. Quarterly reports must describe the LPHA's progress in implementing program services including program issues that positively or negatively affect the level of service delivery, chronic care model implementation, quality service indicators, special service initiatives, and staffing changes. The annual final narrative report must include a summary of program accomplishments and challenges in meeting service levels, activities focused on coordination of services and access to health care, progress in meeting outcome objectives, and changing trends in the populations served.
- c. LPHA must submit an annual data report that details progress in achieving outcome objectives established for MAI outreach services.
- d. LPHA must meet all data collection and reporting requirements for the federally required annual "*Ryan White HIV/AIDS Program Data Report*" for the 2008 and 2009 calendar years (January through December).