



Conference of Local Health Officials May 15, 2008 Meeting 10:00am-11:30pm *DRAFT Minutes*

Agencies Represented:

Tom Eversole, Vice Chair (*Benton*); Bill Emminger (*Benton*); Karen Fox Ladd (*Columbia*); Frances Smith, At Large Rep (*Coos*); Muriel de la Vergne-Brown (*Crook*); Georganne Greene (*Curry*); Dan Peddycord (*Deschutes*); Ellen Larsen (*Hood River*); Trish Stokes (*Hood River*); Diane Seyl (*Jefferson*); Marilyn Sutherland (*Klamath*); Karen Gillette (*Lane*); Paula Sampson, At-Large Rep (*Lincoln*); Pat Crozier (*Linn*); Rick Sherman (*Marion*); Dave Houghton, Chair (*Multnomah*); Gary Oxman, Health Officers Caucus Rep (*Multnomah*); Jan Wallinder, AOPHNS Rep (*Multnomah*); Genni Lehnert (*Umatilla*); Mark Kubin (*Union*); Kathleen O'Leary (*Washington*)
Morgan Cowling (*Association of Oregon Counties*); Gordon Fultz (*Association of Oregon Counties*), Linda Fleming (*Coalition Executive Director*)
PHD: Mike Skeels, Interim Public Health Division Director; Katherine Bradley, Administrator Office of Family Health; Tom Engle, PHD/HS Liaison

Guest(s):

Rob Jenks, Oregon DHS Transformation Initiative; Jesse Grittner, Oregon DHS Transformation Initiative; Jill Thompson; Janet Gillespie, Executive Director, Oregon Association of Clean Water Agencies.

County Roll Call:

Sixteen Oregon Counties were represented at the May 15, 2008 meeting of the Conference of Local Health Officials: Benton, Columbia, Coos, Curry, Deschutes, Hood River, Jefferson, Klamath, Lane, Lincoln, Linn, Marion, Multnomah, Umatilla, Union and Washington.

Due to a lack of quorum by county representation, the meeting was convened with a quorum of the Conference Executive Committee.

Convene:

Dave Houghton, Chair convened the May 2008 meeting of the Conference of Local Health Officials at 10am.

Minutes:

Action: Paula Sampson moved and Genni Lehnert seconded the approval of the April 17, 2008 meeting of the Conference of Local Health Officials.

Motion approved unanimously with no discussion.



Committees:

Dave Houghton formally made the following appointments to CLHO committees:

- Ellen Larsen (*Hood River*), **Funding Formula Committee**
- Michael McNickle (*Yamhill*), **Funding Formula Committee**
- Karen Koskela (*Wheeler*), **Funding Formula Committee**
- Shannon Dames (*Deschutes*), **Epidemiology/CD Committee**

Contracts:

Linda Fleming explained the document provided to CLHO members is a standards preface, created to clarify services provided in the 5 mandated areas of service. Paula Sampson asked if, per the list, all counties were required to coordinate a TPEP program; Linda responded that yes, it is a statewide requirements. Individual counties with issues related to running a TPEP program would individually negotiate with the state. Linda stated the 5 mandated service areas are broad, however each has several activities or services which 'define' the service. On the list of mandated areas of service, Environmental Health Services primarily cover inspection programs.

Action:

Genni Lehnert moved and Tom Eversole seconded the adoption of the preface to standards for inclusion in the contractual language in ORS 431.416. Dan Peddycord offered a friendly amendment to fold more detailed description(s) as sub points under the 5 main service areas. Marilyn Sutherland seconded.

The adoption was approved by a majority vote, with one "no" vote.

DHS Survey:

Mike Skeels acknowledged the work of counties who completed the DHS Transformation Initiative Survey and thanked them for their time. Further input from counties will be solicited in the future. Rob Jenks echoed the 'thank you' and acknowledged some counties have expressed dissatisfaction with the survey itself and the results; in addition although the data is not perfect, it is not being used to come to a final decision but is extremely helpful in serving as a launch-pad for the process. He reported they received a 76% rate of return on the survey and the analysis of data is an ongoing process, adding feedback is still being accepted, specifically changes to numbers. DHS/McKinsey will continue to update CLHO on any substantial changes to the results by forwarding them to Linda Fleming for dissemination to CLHO. Marilyn Sutherland stated, in looking over the preliminary survey results, it doesn't appear Klamath's reporting is included; Rob Jenks responded the results do not necessarily include the responses of all counties as in some cases the data was impossible to homogenize. Dan Peddycord asked if FPEP was indicated as regular revenue or state funding in county responses, Tom Engle responded they could not since it is not consistent across all counties; Dan Peddycord added it would have been helpful to have more clarifying instructions in the survey to produce more consistent data. Jesse Gritner responded the survey's perceived inadequacies highlight the bigger, overarching need for a common set of data. The preliminary results focusing on dollars per capita reveals a lot of variability and differences, mostly due to the interpretation of related survey questions. This seems to indicate the need for standardization and clearer communication between counties and states.

Rob Jenks stated if anyone had feedback on the data in the preliminary results, please follow up with him in a week's time; if the feedback comes after this deadline, please follow up with Dave or Linda.



Indoor Clean Air Activities:

Linda reported the presentation today on Indoor Clean Air Activities is informational only, however a vote will occur at next month's CLHO meeting. Karen Gillette reported that at a recent CLHO Chronic Disease Committee meeting, the committee discussed how changes in the Indoor Clean Air Act in 2007 require the adoption of an amended IGA. She said the committee is also having conversations with the DHS Contracts Group and the committee is on a clear cut timeline, for 1/2009 implementation. Jill Thompson stated this specifies no difference in the delineation of roles and recommended the basic outline be retained, as it relates to roles and responsibilities – stressing she wants to ensure everyone is comfortable with maintaining the roles and responsibilities. She stated the contract is technically a new document as the law has changed and the contract adds a new layer of enforcement.

FFC Recommendation:

Diane Seyl reported state Family Planning is applying for additional Title X funding in an aggressive process. Title X has a \$5k base and the FFC is requesting approval of a change to a \$1k base contingent on receipt of the funds.

Action:

Diane Seyl moved and Kathleen O'Leary seconded a motion to accept the FFC endorsement to use a \$1k base for supplemental funding, with the current funding structure remaining unchanged.

Motion was passed unanimously.

Other:

Dave Houghton stated he appreciated the contributions of Tom Eversole as he served on CLHO; he added Tom's departure from the Benton County Health Department will leave several vacancies on CLHO Committees – including the role of Vice-Chair of the Conference Executive Committee. Kathleen O'Leary has expressed interest in assuming the role of Vice-Chair, anyone else interested in being considered for this position should contact Dave.

Meeting was adjourned at 11:50am.