



Coalition of Local Health Officials February 19, 2009 Meeting 12:15-2:20pm *DRAFT Minutes*

Agencies Represented:

Charlie Fautin (*Benton*); Marti Franc (*Clackamas*); Joell Archibald (*Clatsop*); Frances Smith, At-Large Rep (*Coos*); Muriel DeLaVergne-Brown (*Crook*); Georganne Greene (*Curry*); Shannon Dames (*Deschutes*); Scott Johnson (*Deschutes*); Mary Norburg, Health Officers Caucus Rep (*Deschutes*); Peggy Kennerly (*Douglas*); Ellen Larsen (*Hood River*); Mark Orndorf (*Jackson*); Jim Shames (*Jackson*); Gary Stevens (*Jackson*); Trisha Sullivan (*Jackson*); Marilyn Sutherland (*Klamath*); Karen Gillette (*Lane*); Paula Sampson, At-Large Rep (*Lincoln*); Pat Crozier (*Linn*); Frank Moore (*Linn*); Anne Peltier (*Linn*); Jan Wallinder, AOPHNS Rep (*Multnomah*); Lila Wickham, Interim Chair – CLHO Legislative Committee (*Multnomah*); Genni Lehnert, Secretary/Treasurer (*Umatilla*); Carrie Brogoitti (*Union*); Teri Thalhofer (*Wasco-Sherman*); Kathleen O’Leary, Vice-Chair (*Washington*); Sue Omel, At-Large Rep (*Washington*)

Morgan Cowling (*Association of Oregon Counties*)
Linda Fleming (*Coalition Executive Director*)

PHD: Mel Kohn, Public Health Division Director; Katherine Bradley, Administrator Office of Family Health; Tom Engle, PHD/HS Liaison; Katrina Hedberg, Interim Administrator for Office of Disease Prevention and Epidemiology; Bill Coulombe, Deputy Director, Public Health Division, Department of Human Services; Mike Harryman, Preparedness Manager; Barbara Progulske, Clinical Epidemiologist Manager, Preparedness Surveillance and Epidemiology, Oregon Acute and Communicable Disease Program

Guest(s):

Bill Layman

Convene:

In the absence of Dave Houghton - Chair, Kathleen O’Leary, Vice Chair, convened the February 19, 2009 meeting of the Coalition of Local Health Officials at 12:15pm.

Website:

Genni Lehnert introduced Bill Layman, who she has been working with on the preliminary steps toward building a CLHO website.

Bill began by asking members a series of questions regarding the intent of the website, explaining he needs to know the objective of the site prior to designing it. He initiated the discussion by asking if the site be used for internal purposes or open to the public. The consensus of members was to have a ‘hybrid’ site, meeting both internal and public education needs. Because of the dual intent, Bill explained, he could make certain sections ‘member only’ setting up a login to access sensitive information.

Bill made a presentation on different features available for a website, including streaming video, shared calendar/contacts and the posting of secure documents.



Following his presentation, Genni requested members grant her the authority to proceed with building site to meet both internal and external needs and bring it back to the group for feedback.

Action:

Joelle Archibald moved and Karen Gillette seconded authorizing Genni to proceed with working with Bill Layman to initiate building a 'dual purpose' website as previously agreed upon. Motion passed.

Genni will follow up at the March meeting with a website update.

Minutes:

Kathleen O'Leary requested a motion from Conference members to approve the minutes from the January 2009 meeting.

Action:

The motion was approved unanimously with no abstentions or oppositions.

Staff Report:

Linda Fleming reported on her recent activities:

- She revised the talking points on the Capacity Assessment Report Cover Letter document. She will disseminate the revision to the Legislative Committee for review
- She and Lila Wickham will testify on tobacco tax legislation before the House Committee; the position they are taking is one of supporting the tax, while not supporting the current distribution of funds in the Governor's budget
- She reminded members of an email disseminated in early February regarding the development of a process for reviewing and making recommendations on OARs. This process will be led by a workgroup consisting of Shannon O'Fallon, Mike Skeels, Tom Engle, Dave Houghton, Morgan Cowling and Linda. The goal is to redraft OARs so there is consistency among the rules, statutes and contracts. Any member with feedback is asked to forward it to Linda, Tom or Morgan.
 - Shannon O'Fallon is planning to rewrite/redraft and present the revision at the end of March.

Doctorate Project:

Shannon Dames reported she is exploring potential areas of foci for a research project to benefit all of public health. Preliminarily she is looking at two potential areas:

- *How the public health population is defined, i.e. mass population v. high-risk, targeted/How do we reach the highest-risk, but most isolated & less-engaged populations; and*
- *How is funding distributed to urban v. rural areas and why? Could a more consistent framework be developed, i.e. program-to-program consistency or consistency with other states.*

Members are encouraged to email any feedback to Shannon.

Legislative Committee:

Lila Wickham reported the Legislative Committee discussed the unintended consequences of HB 2009, including the unintended administrative consequences and workload issues of the creation of a new



program, separating children and families. The CLHO Legislative Committee will develop a workgroup consisting representatives from small, medium and large counties and a county with an FQHC, to perform an evaluation of HB 2009 on a detail level. **Karen Gillette** volunteered to serve as a representative of a large county (Lane), **Joelle Archibald** volunteered to serve as a representative of a mid-size county (Clatsop) and **Karen Ladd** volunteered to serve as a representative of a small county (Columbia). Lila added it would be valuable to have someone from Multnomah County Business Services on the HB 2009 workgroup, she will explore the possibilities.

Linda encouraged all members to meet with their legislators to discuss what is needed in the state public health system, using the Capacity Assessment Report as a guide.

Other:

Karen reported the Indoor Air Sub-Committee has had one meeting and the group is currently drafting a document (regarding outdoor smoking structures) to communicate solidarity among all counties.

Meeting was adjourned at 1:45pm.