



LEAD-BASED PAINT NOTICE OF ABATEMENT

**Department of Human Services
Lead-Based Paint Program
800 NE Oregon Street, Ste 608
Portland, OR 97232-2162**

**(971) 673-0440
(971) 673-0457 Fax**

1. Type of Notification: (please print or type)

<input type="checkbox"/> Original 7 Day Notification	Start Date:	Time:	Stop Date:
<input type="checkbox"/> Cancellation	<input type="checkbox"/> Amendment (circle amendment number)	1	2 3 4 5
<input type="checkbox"/> Waiver Request (describe circumstance)			
<input type="checkbox"/> Emergency Notification	Date Dept. Contacted:	Time:	Who:
Describe Emergency Situation:			

2. Applicant Information:

Abatement Firm Name:		Certification No.	
Business Address:		Business Phone No. ()	
City:	State:	Zip Code:	
Supervisor Name:	Certification No.	Phone No. ()	
Supervisor Name:	Certification No.	Phone No. ()	

3. Project Information: (Lead-Based Paint Activity)

Project Address:		County:
City:	State:	Zip Code:
Current use of Property: (Check all that apply) <input type="checkbox"/> Occupied <input type="checkbox"/> Unoccupied <input type="checkbox"/> Unknown		
<input type="checkbox"/> Private Home <input type="checkbox"/> Multi-Complex <input type="checkbox"/> Day Care Center <input type="checkbox"/> School <input type="checkbox"/> Other (specify)		

4. Abatement Methods:

Check applicable abatement surfaces and components. Briefly describe abatement methods (i.e.; encapsulate, enclosure, replacement or removal.) Estimate component numbers and/or linear or square feet.
<input type="checkbox"/> Trim Molding (baseboards, windows, doors, etc.)
<input type="checkbox"/> Interior Surfaces (doors, plaster/drywall, floors, etc.)
<input type="checkbox"/> Exterior Surfaces (siding, porches, soffits, etc.)
<input type="checkbox"/> Soil Removal
<input type="checkbox"/> Other (describe)

5. Work Practices:

Describe work practices and engineering controls, specific to the project, used to prevent lead-based paint contamination:

6. Waste Handling:

Describe waste handling procedures, specific to the project, used to contain and prevent lead-based paint contamination:

7. Certification:

I certify that the firm and it's employees performing lead-based paint activities on this project are certified and licensed as required by Oregon Administrative Rules 333-069 and that the information provided on this notification is true and accurate, to the best of my knowledge.

Signature of applicant _____ Date _____

Please print name _____ Title _____

This form must be completed and either faxed or postmarked seven business days prior to the start of the project in order to comply with the notification requirements established by Oregon Administrative Rule 333-069.

A copy of the occupant protection plan (if applicable) and project scope must be at the project site and available for review during inspections.

Lead Base Paint Program Use Only

Date Received:	Reviewed By:	Division File No:
<input type="checkbox"/> Accepted	<input type="checkbox"/> Rejected	<input type="checkbox"/> Incomplete application information
<input type="checkbox"/> Accepted pending waiver		<input type="checkbox"/> Incomplete project information
		<input type="checkbox"/> Incomplete firm information
		<input type="checkbox"/> Unsigned application
		<input type="checkbox"/> Other

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INSTRUCTION GUIDE

The Oregon Administrative Rules Chapter 333 Division 69 requires that the Oregon Department of Human Services be notified at least seven-business days (not calendar days) before the start date of an abatement project. A “Notice of Abatement” form must be completed and submitted to the Department to fulfill this requirement. The Notice of Abatement form shall be utilized to notify the Department when regulated lead-based paint abatement activity is occurring. The Department does not regulate interim controls. A Notice of Abatement should not be filed with the Department for interim control work.

A copy of the occupant protection program, if applicable, and the project scope should be available at the site during the inspection. The Department may retain these documents as part of the project record.

INSTRUCTIONS

Please fill out the Notice of Abatement form in its entirety. No section should be left blank. Instruction 1 corresponds to Section 1 in the Lead-Based Paint Notice of Abatement form.

1. The notification type must be checked.
 - An original notification must be received by the Department seven working days (not calendar days) prior to the start of the lead-based paint abatement project. Indicate the approximate time of day the project is anticipated to start and when the lead-based paint project activities will be completed.
 - Please notify the Department of cancellations at least twenty-four hours or more prior to the scheduled start date.
 - If the start date is delayed, an amendment should be submitted twenty-four hours prior to the scheduled original start date. An amendment is requested for any changes from the original notification and provided to the Department no less than twenty-four hours prior to the change, including stop date changes. Please circle the amendment number each time a notification is revised and resubmitted.
 - In the event of an emergency, please notify the Department as soon as practicable, but not later than the following day after the occurrence of the incident. Initial notification can be made by telephone, followed by a formal notification on the Department’s Lead-Based Paint Notice of Abatement form with the circumstances involving the emergency event.

- Waivers of the “seven working day” requirement will be considered and approved on an individual basis. The request must be in writing with the reason for the waiver request.
2. The firm’s name, address, phone number, and certification number must be provided. The project supervisor(s) must be stated, his/her certification number, and site phone number where the supervisor can be reached.
 3. Provide the lead-abatement project site address. Check the current use of the property. Is it occupied? What type of dwelling is the property?
 4. Check the types of surfaces and components that are to be abated. Briefly describe the method to be utilized in the abatement (i.e.; encapsulation, enclosure, replacement or removal). Estimate component numbers and/or linear or square feet to be abated.
 5. Describe work practice and engineering controls, specific to the project, used to prevent contamination. Example: Wet scrapping surfaces in conjunction with HEPA vacuuming.
 6. Describe how lead-based paint waste, specific to the project, is handled to prevent lead-based paint contamination. Example: Wrapping windows with 6-mil poly and securing the wrapped windows in a lined roll-off.
 7. The certification section requires a signature of the applicant along with the printed name, title, and date the Lead-Based Paint Notice of Abatement was signed.