

RECORD RETENTION REQUIREMENTS
Oregon Clinical Laboratories
(Includes Substance of Abuse and Health Screen Testing)

Type of Record	Specialty/Subspecialty	Retention Time	Regulation
Test requisitions	All Specialties and Subspecialties	CLIA 2 years State 2 years	42 CFR 493.1105(1) OAR 333-024-0050(2)&(7)
Records of test performance, QC, work logs, etc.	Immunohematology	CLIA 5 years State 5 years FDA 5 years	42 CFR 493.1105(3) OAR 333-024-0050(2) CFR 606.160(b)
	Pathology, including cytology & histopathology	CLIA 2 years State 10 years	42 CFR 493.1105(3) OAR 333-024-0050(2)
	All other specialties	CLIA 2 years State 2 years	42 CFR 493.1105(3) OAR 333-024-0050(2)
Equipment maintenance	Records are kept for the life of the instrument		Recommendation
Test Reports	Immunohematology	CLIA 5 years State 5 years FDA 5 years	42 CFR 493.1105(6) OAR 333-024-0050(2) CFR 606.160(b)
	Pathology, including cytology & histopathology	CLIA 10 years State 10 years	42 CFR 493.1105(6) OAR 333-024-0037(17)
	All other specialties	CLIA 2 years State 2 years	42 CFR 493.1105(6) OAR 333-024-0050(2)
Slides	Cytology	CLIA 5 years State 5 years	42 CFR 493.1105(7) OAR 333-024-0050(3)
	Histopathology, including oral pathology and dermatopathology	CLIA 10 years State 10 years	42 CFR 493.1105(7) OAR 333-024-0037(17)
	Hematology (differential)	1 week	Recommendation
	All others	No requirements	No requirements
Specimen blocks (tissue)	Histopathology	CLIA 2 years State 2 years	42 CFR 493.1105(7) OAR 333-024-0050(3)
Tissue Remnants	Histopathology	CLIA & State: Until completion of diagnosis	42 CFR 493.1105(7) OAR 333-024-0037(17)
Proficiency testing, including all records of test performance and results	All Specialties and Subspecialties for which PT is required	2 years from date of the proficiency testing event	42 CFR 493.1105(4) OAR 333-024-0040(1)

Rev:05/08/08/recordRetention.