

# FIRST RESPONDER HANDBOOK

Revised March 2009



State of Oregon  
Department of Human Services  
EMS and Trauma Systems Program  
(971) 673-0520

<http://www.oregon.gov/DHS/ph/ems/index.shtml>

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## **OREGON HEALTH DIVISION'S APPROVED FIRST RESPONDER TRAINING PROGRAM**

An entity (a public or private agency, or teaching institute) that wants to conduct a First Responder course must meet the requirements of OAR 333-265-0012, 0014, 0018 and be approved by the Division. The criteria to meet such requirements are as follows:

### **APPLICATION TO CONDUCT A FIRST RESPONDER COURSE**

In order to offer a First Responder course, the entity must submit an **Application to Conduct First Responder Course**. (See Attachment A, page 11)

*For those agencies/teaching institutions that have a previously signed agreement on file with the Division prior to June 15, 2008, they must submit a new application to the Division for approval.* The application will serve to verify who the course director will be and that the course director understands the current Oregon Administrative Rules regarding First Responders.

### **COURSE NOTIFICATION**

In addition to having an approved application on file with the Division, the course director must also submit a First Responder **Course Notification Form** (See Attachment B, page 12) to the Division **at least fourteen (14) days prior to each course taught**. The Division will then issue a course number for that particular course. The Division will only issue a course number to, and accept a Course Notification Form from, an agency that has an approved application on file.

### **TEACHING FACILITY**

A First Responder course must be conducted in a facility that is conducive to learning. This includes having:

- (1) appropriate heating and ventilation to assure student and course director comfort;
- (2) a lecture area that is clean, well lit, and has adequate seating with a writing surface for each student; and
- (3) sufficient amount of clean floor space to perform clinical skills.

### **COURSE DIRECTOR QUALIFICATIONS**

The First Responder course has been designed so that it can be taught by a single instructor, accompanied by qualified lab assistants and guest instructors. Per OAR 333-265-0018, a First Responder course must be conducted by a qualified, Division-approved course director who:

- (1) is at least an Oregon-certified EMT-Basic with three (3) years of prehospital experience;
- (2) is in good standing with the Division;
- (3) has a current American Heart Association or American Red Cross CPR Instructor's certificate or equivalent; and
- (4) has successfully completed any one of the following instructor training programs:
  - (a) The National Association of EMS Educator Course, developed by the US Department of Transportation, 2002;
  - (b) The National Fire Protection Association (NFPA) Fire Instructor 1 or Fire Service Instructor 1 and 2 programs developed by the Department of Public Safety and Standards and Training (DPSST);
  - (c) Have at least 40 hours of the Instructor Development Program offered by the DPSST;
  - (d) A minimum of three (3) college credits in adult educational theory and practice from an accredited institution of higher learning; or
  - (e) A course director program offered by the Division.

## **CLASS SIZE**

The First Responder Course emphasizes the development of student skills in recognizing the signs and symptoms of various injuries and illnesses and in providing appropriate emergency medical care. Therefore, the course director must rely heavily on demonstration and practice as teaching methods.

In order for maximum student participation to be achieved in the classroom, the **class size should be limited to 24 students**. When students are participating in skills practice, the size of the class must be limited to the availability of equipment and instructors to assist in and supervise performance. The ratio of students to instructors for skills practice must be **no more than six students to one instructor**.

## **COURSE CURRICULUM**

The Division-approved First Responder course curriculum includes:

- (1) The U.S. Department of Transportation, National Highway Traffic Safety Administration, August 1995, curriculum:
  - (a) The Emergency Medical Services: First Responder Training Course, U.S. Department of Transportation, National Highway Traffic Safety Administration, August 1995, First Responder curriculum as amended by the Division to include automatic and semi-automatic defibrillation; or
  - (b) The First Responder Refresher Training Program, U.S. Department of Transportation, National Highway Traffic Safety Administration;

and

- (2) **A Division-approved CPR course**, either taught in addition to the program curriculum or required as a course prerequisite:
  - (a) American Heart Association “Healthcare Provider” certificate; or
  - (b) American Red Cross “Basic Life Support for the Professional Rescuer” certificate; or
  - (c) Division-approved equivalent CPR course completion certificate;

and

- (3) Instructions on the statutes (ORS 682) for the State of Oregon and the regulations governing the EMT system (OAR 333-265), medical-legal issues, roles and responsibilities of certified First Responders and EMTs, and EMS professional ethics.

The most current versions of the following text books are acceptable for use in a Division-approved First Responder course:

- (1) **First Responder, Your First Response in Emergency Care** by American Academy of Orthopaedic Surgeons
- (2) **Your First Response in Emergency Care** by American Academy of Orthopaedic Surgeons
- (3) **First Responder** by J. David Bergeron & Gloria Bizjak, Brady Publishing Company
- (4) **Instructor’s Manual First Responder** by J. David Bergeron & Gloria Bizjak, Brady Publishing Company
- (5) **First Responder – A Skills Approach** by Keith J. Karren, Brent Q. Hafen & Daniel Limmer, Brady Publishing Company
- (6) **Fire Service First Responder** by Daniel Limmer and Michael Grill, Brady Publishing Company

## LESSON OBJECTIVES

Module 1: Preparatory (6 1/2 Hours)

- Lesson 1-1 Introduction to EMS Systems (1 Hour)
- Lesson 1-2 The Well-Being of the First Responder (1 Hour)

- Lesson 1-3 Legal and Ethical Issues (1 ½ Hours)
- Lesson 1-4 The Human Body (1 Hour)
- Lesson 1-5 Lifting and Moving Patients (1 Hour)
- Lesson 1-6 Evaluation of Lessons 1-1 through 1-5 (1 Hour)

Module 2: Airway (7 Hours)

- Lesson 2-1 Airway (3 Hours)
- Lesson 2-2 Practical Lab: Airway (3 Hours)
- Lesson 2-3 Evaluation of Lessons 2-1 and 2-2 (1 Hour)

Module 3: Patient Assessment (6 Hours)

- Lesson 3-1 Patient Assessment (3 Hours)
- Lesson 3-2 Practical Lab: Patient Assessment (2 Hours)
- Lesson 3-3 Evaluation of Lessons 3-1 and 3-2 (1 Hour)

Module 4: Circulation (6 Hours)

- Lesson 4-1 Circulation
- Lesson 4-2 Practical Lab: Circulation (3 Hours)
- Lesson 4-3 Evaluation of Lessons 4-1 and 4-2 (1 Hour)

Module 5: Illness and Injury (6 ½ Hours)

- Lesson 5-1 Medical Emergencies (1 Hour)
- Lesson 5-2 Bleeding and Soft Tissue Injuries (1 ½ Hours)
- Lesson 5-3 Injuries to Muscles and Bones (1 ½ Hours)
- Lesson 5-4 Practical Lab: Illness and Injury (1 ½ Hours)
- Lesson 5-5 Evaluation of Lessons 5-1 through 5-4 (1 Hour)

Module 6: Childbirth and Children (5 Hours)

- Lesson 6-1 Childbirth (1 Hour)
- Lesson 6-2 Infants and Children (2 Hours)

Lesson 6-3 Practical Lab: Childbirth and Children (1 Hour)

Lesson 6-4 Evaluation of Lessons 6-1 through 6-3 (1 Hour)

#### Module 7: EMS Operations (3 Hours)

Lesson 7-1 EMS Operations (2 Hours)

Lesson 7-2 Evaluation 7-1 (1 Hour)

#### Module 8: Cardiac Emergencies, Use of Automatic/Semi-Automatic Defibrillator (6 Hours)

Lesson 8-1 Cardiac Emergencies, Use of Automatic/Semi-Automatic Defibrillator (3 Hours)

Lesson 8-2 Practical Lab: Use of Automatic/Semi-Automatic Defibrillator  
(2 Hours)

Lesson 8-3 Evaluation of Lessons 8-1 and 8-2 (1 Hour)

#### Module 9: Certification Examinations (4 Hours)

Written Examination – 100 Questions (2 Hours)

Practical Examination – 6 Stations (2 Hours)

## **COURSE SCHEDULE**

The Division requires that the First Responder course be a **minimum of 46 hours** of combined didactic and skills instruction. The course consists of twenty-eight (28) lessons established by the U.S. Department of Transportation, National Highway Traffic Safety Administration. Each lesson must be at least one (1) hour in length. Although First Responder programs may vary in course scheduling, it is recommended that the sequence established by the NHSTA, outlined in the LESSON OBJECTIVES section, be followed.

## **FINAL EXAMINATIONS**

At the conclusion of the First Responder course, the course director shall conduct a written and practical final examination.

### Written Final Examination

The written exam consists of one hundred questions which cover the following areas: (1) preparatory, (2) airway, (3) patient assessment, (4) circulation, (5) illness and injury, (6) childbirth and children, (7) EMS operations, and (8) cardiac emergencies and the use of automatic/semi-automatic defibrillator. There are

approximately ten to fifteen questions in each category. The student should receive a minimum of 75% on the written final in order to pass the course.

The Division currently has an approved First Responder test on file to be used for the Written Final Examination. Upon nearing completion of the course, the Course Director must notify the Division to request the most current written test materials. The EMS office phone numbers are on the cover of this handbook, as well as on our EMS website. The Course Director will be responsible for grading the written examinations.

***The Division WILL accept successful completion of the National Registry First Responder written examination in lieu of the Oregon First Responder written examination.***

### Practical Final Examination

**BEGINNING JULY 1, 2009, ALL LEVELS OF OREGON EMS CANDIDATES, INCLUDING FIRST RESPONDERS, WILL BE REQUIRED TO USE THE NATIONAL REGISTRY SKILL SHEETS FOR THE PRACTICAL EXAMINATIONS.** Prior to July 1, 2009, you may use the US DOT NHTSA First Responder National Standard Curriculum skill sheets or the Oregon Health Division Emergency Medical Services Skills Performance Reference Guide, October 2007 Edition (or later).

### **BELOW ARE THE MANDATORY SKILLS AND THE CORRESPONDING LINKS TO ACCESS THE NREMT SKILL SHEETS:**

The practical exam should consist of a minimum of **six** skills that are to be performed by the First Responder student. These tested skills should at least cover, but not be limited to, the following areas:

(1) bleeding control/shock management:

<http://www.nremt.org/nremt/downloads/bleedingcontrolshock.pdf>

(2) mouth to mask:

<http://www.nremt.org/nremt/downloads/mouthtomasksupplementoxygen.pdf>

(3) oropharyngeal airway,

(4) nasopharyngeal airway, and

(5) suctioning:

<http://www.nremt.org/nremt/downloads/airwayoxygenventilation.pdf>

(6) trauma patient assessment/management:

<http://www.nremt.org/nremt/downloads/patientassessmentmanagementtrauma.pdf>

The skills are scored pass or fail and the student must pass each skill in order to successfully pass the course.

Should a student fail the written or practical examination three (3) times, the student must complete a First Responder Refresher Course to become eligible for three (3) additional attempts at passing the written and practical examination. Should a student fail the written or practical examination six (6) times within one year of the completion date, it is required that the student complete another First Responder Training Course prior to being eligible to retake the written and/or practical examination.

## **COURSE COMPLETION**

Following the First Responder Course Final Examinations, the teaching entity must send the Division a list of the students who have successfully passed the course and who are applying for Oregon First Responder Certification. The course director or program director must sign and date the list of students who have successfully completed the First Responder Course. A copy of the **Course Completion Roster** is available as Attachment D, page 14. The course directors are responsible for assisting the students in filling out their Application for First Responder forms with the appropriate course numbers.

The course directors will not be issuing First Responder certificates as of June 2008. The Division will be issuing the certificates, pending applicants' successful course completion and criminal history background checks. The course director, however, will be responsible for distributing the CPR cards to the students, upon successful completion of the CPR portion of the course. The teaching entity should keep record of student examinations, course rosters, and any other pertinent materials for a minimum of four years.

## **APPLICATION FOR FIRST RESPONDER**

At the conclusion of the didactic portion of the First Responder course, the teaching entity shall have each eligible student complete an **Application for First Responder**. This is a Division-approved form that will be sent to the Division for processing. The Application for First Responder forms cannot be emailed or faxed. The Application is a scantron, or "bubble-fill", form similar to the Emergency Medical Technician applications.

If a student answers "Yes" on any of the "**PERSONAL HISTORY**" questions, it does not mean that the applicant will be automatically disqualified. The student must write a thorough explanation as to why he/she answered "Yes" to each particular question. This information will be reviewed by the Emergency Medical Services and Trauma Systems, Prehospital Standards Unit. The student should submit his/her written explanation(s), in a sealed envelope marked "CONFIDENTIAL", to the Division to ensure confidentiality.

The **Application for First Responder** must also be used when a person is applying for First Responder **recertification** on June 30, of each even-numbered year. To ensure using the appropriate form, please call DHS-EMS to inquire about the *most current* certification or recertification application.

## FIRST RESPONDER CERTIFICATE

The Division shall issue a **First Responder Certificate** to each student that meets the following criteria:

- (a) is a minimum of 16 years of age at time of application;
- (b) is physically and mentally qualified to act as a First Responder; and
- (c) has successfully completed an approved initial First Responder course, refresher course, or the continuing education requirements for certification period.

## RECERTIFICATION

The initial First Responder certificate shall expire on June 30<sup>th</sup> of an even-numbered year. *If the initial course is completed between January 1 and June 30 of an even-numbered year, the expiration date of the certificate shall be on June 30 of the **next** even-numbered year.*

To be eligible to recertify as a First Responder on June 30<sup>th</sup> of each even-numbered year after initial certification, the First Responder is required to complete the following:

- (1) must maintain a current American Heart Association “Healthcare Provider” or American Red Cross “Basic Life Support for the Professional Rescuer” CPR course completion document, or a current CPR Instructor’s, Instructor Trainer, or Affiliate Faculty certificate;
- (2) continue to successfully pass the criminal history background check;
- (3) remain in good standing with the Division; and
  - (a) complete a Division-approved First Responder Refresher Course; or
  - (b) obtain continuing education hours in specified subjects. (See Attachment C, page 13)

### Continuing Education Topics

Please refer to Attachment C for current First Responder Minimum Continuing Education Required Topics and Number of Hours required for Recertification.

**Trauma Emergencies:** subjects include, but are not limited to, assessment of the trauma patient, soft-tissue injuries, bleeding control, chest injuries, facial injuries, fractures/dislocations, head/neck injuries, and multi-systems injuries.

**Medical Emergencies:** subjects include, but are not limited to, assessment of the medical patient, diabetic emergencies, epilepsy/seizure disorders, communicable diseases, environmental emergencies, and near-drowning emergencies.

**Pediatric and Obstetric Emergencies:** subjects include, but are not limited to, pediatric assessments, emergency childbirth, SIDS, and pediatric trauma.

**Airway, Breathing, and Cardiology:** subject include, but are not limited to, airway emergencies, COPD, CPR, Automatic/Semi-Automatic Defibrillation, and Clearing Foreign Body Airway Obstructions.

**Miscellaneous EMS Topics (Related Topics):** subjects include, but are not limited to, Legal Issues, Patients with Special Needs, Geriatric Patients, and Critical Incident Stress.

**Other Educational Topics Approved by the Medical Director:** self explanatory.

## **EXPIRATION AND RENEWAL OF CERTIFICATION**

If a First Responder allows their certification to expire, they are not eligible to work as a First Responder in the State of Oregon until they renew their certificate through the Division.

- (1) In order to reinstate an expired First Responder certificate of **not more than one year**, the individual must submit:
  - (a) copy of CPR course completion document (certification card) from an American Heart Association “Healthcare Provider” or American Red Cross “Basic Life Support for the Professional Rescuer” class;
  - (b) copies of documents stating that individual completed the twelve (12) hours of continuing education as required for First Responders;
  - (c) successfully complete a First Responder written and practical examination; and
  - (d) complete the recertification application process, including paying the appropriate fees, with the Division.
- (2) In order to reinstate an expired First Responder certificate **of more than one year**, the individual must complete the entire First Responder Course and successfully complete the written and practical examinations and complete the application process with the Division.



DEPARTMENT OF HUMAN SERVICES  
 Emergency Medical Services and Trauma Systems  
 PO Box 14450  
 Portland OR 97293-0450  
 971-673-0520 Office; 971-673-0555 fax



**APPLICATION TO CONDUCT FIRST RESPONDER COURSE**

Please type/print and check all appropriate responses. In order to conduct a First Responder Course, submit completed application to DHS/EMS for approval. Once your program has been approved by the Division, you must submit a separate Course Notification Form at least 14 days prior to the beginning of each course, along with a copy of the Course Schedule. **IMPORTANT:** The Division must approve a First Responder program's course director prior to conducting a course. The program is to notify the Department immediately if the course director or course location is changed.

COURSE AFFILIATION:  COLLEGE/UNIVERSITY     HOSPITAL     FIRE AGENCY  
 LICENSED VOCATIONAL SCHOOL     AMBULANCE SERVICE     PRIVATE ENTITY

INSTITUTION NAME: \_\_\_\_\_

COURSE DIRECTOR: \_\_\_\_\_ OREGON EMT CERT #: \_\_\_\_\_

TELEPHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_ EMAIL #: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
 (Street or PO Box) (City) (State) (Zip)

ADDRESS WHERE COURSE WILL BE CONDUCTED: \_\_\_\_\_

\*\*\*\*\*

**FIRST RESPONDER COURSE DIRECTOR AGREES TO:**

- (1) Follow the rules set forth in OAR 333-265-0012, 0014 and 0018
- (2) Provide copies of all course director and guest lecturers specialty certificates to the Division when requested.
- (3) Assures the qualifications of Course Directors, Lab Assistants, and Guest Lecturers.
- (4) Provide appropriate facilities to conduct the cognitive and practical exams at no cost to the Division; and
- (5) Notify eligible students of the date, time and location of the certification exam(s).

\*\*\*\*\*  
 \*\*\*\*\*

This is a formal request to conduct a First Responder Course. The teaching institution agrees to fully teach a Division-approved curriculum and fully understands that failure to comply with the requirements listed in OAR 333-265-0012, 0014, and 0018, furnishing any false information, or not following the approved curriculum shall constitute cause for the immediate suspension of this course or the possible denial of future course(s).

**YOU MUST ATTACH COPIES OF APPROPRIATE COURSE DIRECTOR CERTIFICATIONS AND REQUIREMENTS OR YOUR APPLICATION WILL NOT BE APPROVED:**

- ✓ Oregon EMT certification with at least 3 years prehospital care experience
- ✓ CPR Instructor certification
- ✓ Educational requirements listed in OAR 333-265-0018

\_\_\_\_\_  
 Signature of Course Director

\_\_\_\_/\_\_\_\_/\_\_\_\_  
 Date



DEPARTMENT OF HUMAN SERVICES  
 Emergency Medical Services and Trauma Systems  
 PO Box 14450  
 Portland OR 97293-0450  
 971-673-0520 Office; 971-673-0555 fax



**FIRST RESPONDER COURSE NOTIFICATION FORM**

In order to conduct a First Responder Course, you must have an approved Application to Conduct First Responder Course on file with the Division. Once your program has been approved by the Division, you must submit a First Responder Course Notification Form **at least 14 days** prior to the beginning of each course, along with a copy of the Course Schedule. **IMPORTANT:** The program is to notify the Department immediately if the course director or course location is changed.

INSTITUTION NAME: \_\_\_\_\_

COURSE DIRECTOR: \_\_\_\_\_ OREGON EMT CERT #: \_\_\_\_\_

TELEPHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_ EMAIL #: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
 (Street or PO Box) (City) (State) (Zip)

ADDRESS WHERE COURSE WILL BE CONDUCTED: \_\_\_\_\_

COURSE DATES: BEGINNING: \_\_\_/\_\_\_/\_\_\_ COMPLETION: \_\_\_/\_\_\_/\_\_\_ PROJECTED # OF STUDENTS: \_\_\_\_\_

**ATTACH A COPY OF THE COURSE SCHEDULE**

\*\*\*\*\*

FIRST RESPONDER COURSE DIRECTOR AGREES TO:

- (1) Follow the rules set forth in OAR 333-265-0012, 0014 and 0018
- (2) Provide copies of all course director and guest lecturers specialty certificates to the Division when requested.
- (3) Assures the qualifications of Course Directors, Lab Assistants, and Guest Lecturers.
- (4) Provide appropriate facilities to conduct the cognitive and practical exams at no cost to the Division; and
- (5) Notify eligible students of the date, time and location of the certification exam(s).

\*\*\*\*\*

This is formal notification of intent to conduct a First Responder Course. The teaching institution agrees to fully teach a Division-approved curriculum and fully understands that failure to comply with the requirements listed in OAR 333-265-0012, 0014, and 0018, furnishing any false information, or not following the approved curriculum shall constitute cause for the immediate suspension of this course or the possible denial of future course(s). Please submit this form at least 14 days prior to each course conducted, so the Division can assign you a course number.

\_\_\_\_\_  
 Signature of Course Director

\_\_\_/\_\_\_/\_\_\_  
 Date

DHS/EMS  
 COURSE NUMBER: \_\_\_\_\_  
 (to be filled out by DHS/EMS Representative)

## First Responder Minimum Continuing Education Requirements

<b>Continuing Education Topics</b>	<b>2 year recert period</b>	<b>13-23 months</b>	<b>6-12 months</b>
Trauma Emergencies	2	2	1
Medical Emergencies	2	2	1
Pediatric and Obstetric Emergencies	1	1	0.5
Airway, Breathing, Cardiology	2	2	1
Miscellaneous EMS Topics	1	1	0.5
Educational Topics Approved by the Medical Director	4	4	2
<b>Total Hours for the Certification Period</b>	<b>12</b>	<b>12</b>	<b>6</b>

**Upon Recertification, each First Responder must maintain current CPR certification.**

An initial certification period is from the time the Division certifies an individual until June 30<sup>th</sup> of the next even-numbered year.

\*If a First Responder’s initial certification period is less than twenty three months but greater than 12 months, the First Responder must obtain all required hours of continuing education, in each category, in addition to an approved CPR renewal course.

\*\*If a First Responder’s initial certification period is twelve months, or less, but greater than 6 months, the First Responder must obtain at least 6 hours of continuing education, in addition to an approved CPR renewal course. This requires 50 percent of the credits/hours in each category.

If a First Responder initial certification period is less than six months, the First Responder does not need any additional hours of continuing education with the exception of a CPR renewal course.

*These requirements are excerpted in OAR 333-265-0110.*

**DEPARTMENT OF HUMAN SERVICE  
EMS & Trauma Systems Program  
P.O. Box 14450  
Portland, OR 97293-0450  
Fax #: 971-673-0555**

**FIRST RESPONDER COURSE COMPLETION ROSTER**

DHS/EMS Course #: \_\_\_\_\_ Initial : [ ] Refresher: [ ]

Program/Agency: \_\_\_\_\_ Course Location: \_\_\_\_\_  
(Address) (City, State, Zip)

Course Director: \_\_\_\_\_ Oregon Certification #: \_\_\_\_\_  
(Last) (First)

Course Dates: Beginning: \_\_\_\_/\_\_\_\_/\_\_\_\_ Completion: \_\_\_\_/\_\_\_\_/\_\_\_\_ Total Course Hours: \_\_\_\_\_

LIST IN **ALPHABETICAL ORDER** ONLY THOSE STUDENTS WHO HAVE SUCCESSFULLY COMPLETED AN APPROVED FIRST RESPONDER COURSE, INCLUDING SUCCESSFULLY PASSING BOTH THE WRITTEN AND PRACTICAL FINAL EXAMINATIONS, AND ARE ELIGIBLE TO APPLY FOR OREGON FIRST RESPONDER CERTIFICATION.

SUBMIT THIS ROSTER PRIOR TO, OR WITH, COMPLETED APPLICATIONS FOR FIRST RESPONDER CERTIFICATION AND THE APPROPRIATE APPLICATION FEE(S) FOR EACH PERSON LISTED TO: **DHS/EMS, PO BOX 14450, PORTLAND, OR 97293-0450.**

-over-

**Last**

**First**

**MI**

**Social Security #**

**Date of Birth**

1.

2.

3.

4.

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11.

12.

I certify under penalty of perjury that the foregoing persons have completed all of the requirements for certification as a First Responder. I understand that if this certification is false, I may be subject to discipline for unprofessional conduct pursuant to ORS 682.220 as well as such criminal penalties as may be provided for by law.

---

Course Director's Name (print)

Course Director's Signature

Date

**SUPPLEMENTAL COURSE COMPLETION ROSTER FORM**

<b><u>Last</u></b>	<b><u>First</u></b>	<b><u>MI</u></b>	<b><u>Social Security #</u></b>	<b><u>Date of Birth</u></b>
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23.

24.

I certify under penalty of perjury that the foregoing persons have completed all of the requirements for certification as a First Responder. I understand that if this certification is false, I may be subject to discipline for unprofessional conduct pursuant to ORS 682.220 as well as such criminal penalties as may be provided for by law.

---

Course Director's Name (print)

Course Director's Signature

Date