

Oregon Partnership for Cancer Control

Membership Committee
Wednesday March 26, 2008
3:30 – 5:00 pm
Cancer Care Resources, Portland

Conference call toll-free numbers
Dial in number: 1-888-380-9638
Participant code: 860349

Agenda: February 27, 2008

Handouts:

Meeting Minutes: January 30, 2008

- Find out if we have a member that fits the Indian Health Service Group Category- Patricia to talk to Kerri
- Find out about Health Resources & Services Admin- Ask Jane Moore – Patricia
- People may be representing more than one organization or group. How do we divide up and boost membership? Patricia to talk to CSAW
- Currently formal membership is defined as a letter of endorsement and participation. Add to CDC Measures - Patricia
- Goal to increase involvement 10% each year- all
- What constitutes participation according to the CDC?- Patricia
- Get all membership names in Access database-TLL(waiting for OIS meeting)

Did it get done?

- Get full contact information from membership list- TLL (waiting for OIS meeting)
- What do you want from the partnership? Add to next Satisfaction Surveys – Patricia/TLL
- Need to get endorsement letters from DHS programs- Patricia
- Get ballots out for chairs and co-chairs – February Coordinating Committee Agenda- Patricia/TLL
- Contact members whose term are ending and find out if they are going to continue- Patricia
- Expand list to include name, address, etc- TLL
- X Send out a letter when they ask to removed from listserv- why, what needs were not being met?- TLL
- Make Calls/appointments for Endorsement Letters- Coordinating Committee (some were assigned)

- Add to CC Agenda: vacancies, # of CC, and endorsement letters- Patricia
- Sue F to Call Willi Donald (3/7/08)
- Put chair renaming on CC agenda (TLL 4/3/08)
- X Send a copy of the by-laws to membership members (TLL 4/8/08)
- Byron to bring up Chair/Vice @ CC meeting (4/3/08)
- Patricia to follow up with Norm RE involvement (03/13/08)
- Patricia to follow up with Chris McDonald (3/13/08)
- Donald to ask Shelley if she wants to join CSAW
- Sue F to work on the endorsement letter requests (03/26)
- Ask Shirley and Sam regarding reaching out the rural community (Patricia 03/26)

3:30 pm

Welcome & introductions

Byron

3:40 pm

Priority activities

Voting slate

Actions for open vacancies

Proposal – expansion of coordinating committee

4:55 pm

Agenda items for next meeting

5:00 pm

Adjourn

Need information? Oregon Partnership for Cancer Control (OPCC)
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Note new numbers - Phone: 971-673-0984; Fax: 971-673-0994
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