

DHS DV Council Minutes  
October 20, 2009

**Present:** Nanci Jarrard, Karen Collette, Rhonda Culley, Susan Hughes, Jayne Downing, Angelica Pena, Patti Hurtt, Chantell Geels, Pam Briggs, Julie McFarlane, Verona Turner.

**Absent:** Choya Adkison-Stevens, Carol Krager, Sara Clark, Chris Sielieky, Cheryl O'Neill, Linda Pursell, Richard Ott, Therese Hutchison, Audrey Kenold,

**Assignments:**

- Verona will send the updated DHS DV Council Member list to Susan Hughes. **(DONE)**
- The minutes from the September 15, 2009 DHS DV Council meeting were approved and the DV Council members requested that Verona Turner publish the minutes to the DHS DV Council website. **(DONE)**.
- Jayne Downing will contact Valerie Eames to coordinate revising the DV 101 training. Jayne will bring the revisions to the next meeting. (Jayne does not train on policy).
- Chantell Geels will check with Carol Krager via email, regarding the issue of making DV training mandatory and tracking it to advise managers who has and who has not taken the training.
- Chantell Geels will check with Carol and they will start working with Contracts and Procurement to have the DV verbiage written into the new contracts.
- Cheryl O'Neill will advise how Child Welfare divisions meet with line managers (Eastern, Southern, Metro, etc.) or other venues for presenting the standards and report to the DV Council.
- Chantell will follow-up with Carol Krager to insure OIS is scheduled for our November 17, 2009 meeting to explain their safety goals and coordinate with our goals. Also, we want to inquire about the pop up, it comes up when people are trying to find help with Domestic Violence. We have concerns that this could discourage someone that is seeking help or trying to find resources and they will discontinue their search.
- Everyone's assignment is to review the Standards (the document is published on the web) review the first section and bring suggested changes or additions to the next meeting for approval by the Council.

## **Agenda:**

- Council will have informal conversation with Mickey Serice regarding Sexual Assault, Domestic Violence and Stalking & Human Trafficking included in our DV Counsel goals.
- Discussion with Carol Krager (as a council) we need to formally respond to the email from Judy Gerrard, stating Administrative Services do not need to have DV Training, respectfully advising that this is not correct and have Mickey Serice or Clyde Saiki endorse it.
- Strategies to ensure all of DHS receive DV Training. Must be done by February as DAS tracks the ones who have taken this and who have not.
- Future Task to be added to our Strategic Plan - develop a training plan for SPD and APS.
- DHS Domestic Violence Standards state that everyone in DHS must have DV Training and the Cabinet adopted our Standards. We need to have an informal discussion with Mickey Serice to obtain direction to accomplish this. (The Council decided the best way to accomplish this is to work with our sponsor and have the curriculum come down from the cabinet. Perhaps we could present what we think is appropriate and then present the basic DV Training curriculum and the additional focus pieces to address issues for all the staff.)
- Strategic Plan & Action steps – Be sure they are current, then review and update them once a year and give an update to the cabinet
- Review and update the Standards and give an update to the cabinet
- Chantell will check with Carol Krager to see if the Strategic Plan is current and put it on the website when it is finalized.
- Carol Krager will send the current copy of the Action Steps to Verona. She will put column heading on top of each page of the Action Steps (yellow copy).
- Update the Accomplishments.

## **Updates:**

- Rhonda Culley will be unable to attend the November 17<sup>th</sup> meeting.
- Jayne Downing shared the recognition that the Mid-Valley Women's Crisis Service received; they were chosen number 8 in small non-profit agencies and number 11 in all non-profit agencies overall - out of the top 100 non-profits to work for in Oregon.

- Rhonda Culley facilitated this meeting in Choya Adkison-Stevens absence.
- DV Council members were informed the first presentation of the annual DHS Domestic Violence Council 2009 Award of Excellence was presented to Rebecca Swearingen. The award presentation was documented in a well-written article in the Central Oregonian newspaper.
- Xochitl Esparza will preside at the second presentation of the annual DHS Domestic Violence Council 2009 Award of Excellence, which will be awarded to Barbara Riley from Hood River.
- We are providing on-line training, DV, Stalking, and Sexual Assault in the workplace, net-links and computer-based training.

### **Gov Space Presentation by Heather Burks:**

State employees can apply for their own Gov Space account. The address is: <https://or.jive.software.com>. Carol Krager and Pam Ruske are the Domestic Violence space administrator and moderator. During Heather's presentation she pointed out all of the useful ways this space can be used. It can be used to publish a document to be reviewed and edited by an entire group. It can be used as a work tool, instead of holding a meeting the work can be done online, right at your desk. This space can be used to post meeting recaps, the agenda, post documents to be edited, power point presentations, videos, as well as training videos. At this time there is an agency that is using Gov Space for on-line meetings, projects and training. Heather's presentation was very interesting and she informed us that she has a training class scheduled on November 6, 2009 and registration is now open to sign up for the training class.

### **Safe Start Presentation:**

Annie Neil, Erin Fairchild and Silvia Santana presented an overview of their positions with the Safe Start Program. They work from the CPS office in Gresham and their referrals come from the Child Welfare Department. Annie Neil stated a change has been made to the data and technical standards, effective October 1, 2009 and she would send a copy of the language for the HUD continuum of care data collection change to the Domestic Violence Council. Erin Fairchild is a Parent-Child Specialist, she meets her clients in their home environment and joins the mother to provide an hour of parenting therapeutic support. She listens to the children, makes an assessment and structures goals with the parent. Silvia Santana works with Catholic Charities and is focused on the Latino Community. Silvia

works on immigration issues, explains their rights to the Latino mothers, also explains where the mother can obtain help in the system and offers group support to her clients. Their presentations were interesting and very informative.

**Facilitator: Choya Adkinson-Stevens**

**Team Building: Jayne Downing**

**Snacks: Everyone bring snacks**

**Next meeting:**

November 17, 2009 – From 9:00-4:00

4074 Winema Place – Salem, OR

Building 53 – Upstairs in D3 conference room