

2008  
OSPS YEAR END  
MINI-CONFERENCE

GROSS PAY  
CORRECTIONS  
  
PRESENTATION  
HANDOUTS

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ACH Reject from November Corrective

Worksheet for Year-End Decisions

**Scenario:**

On 1/16/09, you get notification from OSPS that an ACH rejected with money on it. This was from a corrective you had set for November.

Standard Questions	Answer
What is today's date?	
Where does this fall within payroll runs?	
Where does this fall within the calendar year?	
Has there been a P190 set for the pay period yet?	
What tax year is the original P190 set in?	
Is there a pending set reversal?	
Are there November or December dates on the P010 screen?	CIRCLE ONE: No Yes, November Yes, December
What are you correcting?	
Will your correction <u>increase</u> or <u>decrease</u> the employee's taxable wage?	CIRCLE ONE: INCREASE DECREASE

**Other relevant questions:**

Look at where this date falls within payroll runs. Can you still set a November corrective?

Look at where this date falls within payroll runs. Can OSPS still reverse a November ACH using normal procedures?

Are 2008 wages correct?

**Solution:**

# RESOURCES

- OSPS Processing Calendar
- Flow Chart: None
- Recommended Practice: Year End Payroll Processing

# SOLUTION

## Worksheet for Year-End Decisions

### Scenario:

On 1/16/09, you get notification from OSPS that an ACH rejected with money on it. This was from a corrective you had set for November.

Standard Questions	Answer
What is today's date?	1/16/09
Where does this fall within payroll runs?	After Dec Run 2, Before Jan Run 1
Where does this fall within the calendar year?	2009
Has there been a P190 set for the pay period yet?	Yes
What tax year is the original P190 set in?	2008
Is there a pending set reversal?	No
Are there November or December dates on the P010 screen?	CIRCLE ONE: <input type="radio"/> No <input type="radio"/> Yes, December
What are you correcting?	Receipt of pay
Will your correction <u>increase</u> or <u>decrease</u> the employee's taxable wage?	CIRCLE ONE: <input type="radio"/> INCREASE <input checked="" type="radio"/> NOT RELEVANT <input type="radio"/> DECREASE

### Other relevant questions:

Look at where this date falls within payroll runs. Can you still set a November corrective?  
NO

Look at where this date falls within payroll runs. Can OSPS still reverse a November ACH using normal procedures? NO

Are 2008 wages correct? YES

### Solution:

Send copy of payroll register or P191 screen with ACH reject to request check. OSPS will pay out of Agency 99900.