

P091

YTD Wages, Taxes and Retirement

SCREEN PURPOSE

The P091 YTD Wages, Taxes, and Retirement displays year-to-date wage, tax, and retirement information for an employee. It is an inquiry only screen. You can only access it from the P370 Calculation of Current Payoff. Both screens show the results of an on-line calculation from entries made since the last final payroll run. OSPA does not post these entries to the payroll tables until the next payroll run.

ALSO KNOWN AS

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PREREQUISITES, IF ANY

The employee must have earned wages in the calendar year used in the inquiry.

If the payroll set does not yet display on the P190 Payroll Register Data, the data will display on the P370 under the following circumstances:

- Time entered on the P003 or P004 Time Capture
- A one-time adjustment (ADJ TYP = A) on the P050 Gross Pay Adjustments
- A current (CUR/YTD = C) adjustment on the P060 Tax and OPE Adjustments on File

If the payroll set displays on the P190, the P370 will calculate pay for that set after you make a change on the P003, P004, P050, or P070 and set a corrective on the P190.

SCREEN ACCESS KEY SEQUENCE

You will access the P091 through the P370 Calculation of Current Payoff. You cannot go directly to the P091.

On the P370, in the CALC YTD?, change the N to Y and press [ENTER]. OSPA will display the P091 YTD Wages, Taxes and Retirement.

SCREEN ELEMENTS

(A)	(B)	(C)			(D)	
(E)	999999999 99000 XX EMPLOYEE, TAYLOR		YTD WAGES, TAXES, AND RETIREMENT *** CALCULATED FROM P370 *** Referenced by 3-character code to the left (SSS, etc.)			
(TXI)	TAXABLE INCOME	4890.50	(SSS)	SAIF-EMPLR CONTRIB.	0.00	
(ROE)	REIMB. OF EXPENSES	0.00	(PER)	PERS ASSESMENT PAID	0.00	
(NTI)	NON-TAXABLE INCOME	0.00	(ERB)	ERB ASSESMENT PAID	2.70	
(OTI)	OTHER TAXABLE INCOME	0.00	(MTT)	MASS TRANSIT TAX PAID	0.00	
(EIC)	EARNED INCOME CREDIT	0.00	(FSW)	SOC SEC SUBJ WAGES	4890.50	
(FIT)	FED. TAX WITHHELD	323.49	(FTE)	SOC SEC TAX PD EMPLOYEE	303.21	
(SIT)	STATE TAX WITHHELD	245.00	(FTS)	SOC SEC TAX PD EMPLR	303.21	
(WES)	WCD PAID - EMPLOYEE	6.42	(HSW)	MEDR SUBJECT WAGES	4890.50	
(WSS)	WCD PAID - EMPLOYER	6.42	(HTE)	MEDR TAX PD - EMPLOYEE	70.91	
Referenced by 3-character code to the left (TXI, etc.)			(HTS)	MEDR TAX PD - EMPLR	70.91	
					(LRO) LEGIS RETIREMENT OPT 0.00	
----- RETIREMENT -----						
	SYSTEM ACCOUNT	SUBJ WAGES	STATE PU	EMP CONTRIB	STATE MATCH	
(G)	G	000000	3231.34	139.88	0.00	188.11
	S	999999	2659.16	159.55	0.00	125.25
	(H)	(I)	(J)	(K)	(L)	

Legend

No.	Description
A	Employee's SSN (#####) or Employee ID (OR#####), based upon the inquiry for the P370 Calculation of Current Pay-off
B	Agency number, #####. From the P370 Calculation of Current Pay-off inquiry.
C	Calendar year, ##. From the P370 Calculation of Current Pay-off inquiry.
D	Screen name
E	Employee's name from the P030 Job Status Data
F	The data on this screen is the result of an on-line calculation. It includes data entered since the last final payroll run.
(TXI)	Year-to-date total of the employee's wages that are subject to income tax. It includes pay codes with INC TYP = T on the PTB2. It is included in Box 1 on the employee's W-2.

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No.	Description
(ROE)	Year-to-date total of business expense reimbursements. It includes pay codes with INC TYP = R and INCOME-SUBJ-TO-TX = N on the PTB2. It is included in Box 12 on the employee's W-2.
(NTI)	Year-to-date total of the employee's wages which are not subject to income tax. These are typically pre-tax deductions such as out-of-pocket cost for insurances, parking, or amounts deferred into the Oregon Savings Growth Plan. The deduction codes have NON TAXABLE CODE = F, N, or X on the PTD1 Payroll Deduction Table. It is included in Box 12 on the employee's W-2.
(OTI)	Year-to-date total of the employee's other taxable income. It is usually non-cash allowances or employer-paid benefits in excess of IRS rules. Examples include taxable fringe benefits, such as the use of a state vehicle, taxable reimbursement for meals, housing, the imputed value for domestic partner insurance, etc. It includes pay codes with INC TYP = O and INCOME-SUBJ-TO-TAX = Y on the PTB2. It is included in Box 1 on the employee's W-2.
(EIC)	Year-to-date total of advance earned income credit for employees who have submitted a Form W-5. It is included in Box 9 on the employee's W-2. See IRS Publication 15, Circular E.
(FIT)	Year-to-date total of federal income tax withheld. It includes pay codes with INCOME-SUBJ-TO-TAX = Y on the PTB2. OSPA uses the employee's withholding information on the P010 Withholding Data / Locator Data for the calculation.
(SIT)	Year-to-date total of state income tax withheld. It includes pay codes with INCOME-SUBJ-TO-TAX = Y on the PTB2. OSPA uses the employee's withholding information on the P010 Withholding Data / Locator Data for the calculation.
(WES)	Year-to-date total of workers' compensation tax paid by the employee. It includes pay codes with SAIF PCT = 1.0000 on the PTB2.
(WSS)	Year-to-date total of workers' compensation tax paid by the employer. It includes pay codes with SAIF PCT = 1.0000 on the PTB2.
(SSS)	Employer contribution to SAIF. Field no longer used

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No.	Description
(PER)	Assessment paid to the Human Resource Services Division of the Department of Administrative Services. Assessment and field no longer used
(ERB)	Year-to-date total of the assessment paid to the Employee Relations Board
(MTT)	The cumulative mass transit tax paid by the employer. Only employees for agency 17700, Lottery, will have a value in this field. For other agencies, SFMA, rather than OSPA, calculates the mass transit tax.
(FSW)	Year-to-date total of the employee's wages which are subject to social security tax. It includes pay codes with INCOME-SUBJ-TO-SS = Y on the PTB2.
(FTE)	Year-to-date total of social security tax paid by the employee
(FTS)	Year-to-date total of the matching social security tax paid by the employer
(HSW)	Year-to-date total of the employee's wages that are subject to Medicare tax. It includes pay codes with INCOME-SUBJ-TO-SS = Y on the PTB2.
(HTE)	Year-to-date total of Medicare tax paid by the employee
(HTS)	Year-to-date total of the matching Medicare tax paid by the employer
(LRO)	Used only by the Legislative branch. Year-to-date total of compensation deferred to the Oregon Savings Growth Plan retirement option.
G	<p>RTMT SYST from the P010 Withholding Data / Locator Data.</p> <p>Possible codes include: F = Police and Fire, OPSRP G = General Service, OPSRP N = Not a member P = Judiciary, PERS S = General Service, PERS Tier 1 and Tier 2 T = , Police and Fire, PERS Tier 1 and Tier 2</p>
H	<p>RTMT ACCT number from the P010 Withholding Data / Locator Data. Only available for PERS Tier 1 and Tier 2 members.</p>
I	Year-to-date total of the employee's wages that are included in the calculation to determine the employer's contribution to the state's retirement plan. This varies by retirement code.

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No.	Description
J	Year-to-date total of the state pickup paid to the state's retirement plan.
K	Year-to-date total of the employee's contribution to the state's retirement plan. Only used in agency 62800, Oregon Forest Services Institute.
L	Year-to-date total of the state match paid to the state's retirement plan. The % match varies by retirement code.

NOTES

SCREEN MESSAGE CODES

Code	Message with Code	Description
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For a complete alphabetical listing of OSPA message codes see Appendix E.

OSPA REASONABILITY EDITS

SUPPORTING DOCUMENTATION

The employee must have a current Form W-5 to have Advance Earned Income Credit.

The tax calculations are based upon the employees current Form W-4.

OSPA SCREEN INTERACTIONS

Affected By

P003, P004 Time Capture screens – The pay types entered on the time capture screens determine the employee's income that is subject to taxes, retirement, social security, and Medicare.

P010 Withholding Data / Locator Data – The P010 includes the employee's eligibility for retirement contributions, the employee's income tax withholding and exemptions, eligibility for earned income credit, and whether the employee has waived insurance benefits.

P050 Gross Pay Adjustments – The pay types entered on the P050 also determine the employee's income that is subject to taxes, retirement, social security, and Medicare.

P060 Tax/OPE Adjustments on File – The P060 allows us to make adjustments to taxes and other payroll expenses in the current payroll month. The P091 will include these changes.

P070 Deductions and Deduction Adjustments – The deduction codes entered on the P070 may be subject to tax or taken prior to the tax calculations.

P190 Payroll Register Data – The P190 allows us to set a corrective for up to three prior payroll months or to add a register for processing. These entries will cause OSPA to re-calculate a prior payroll period. The P370 and P091 will display the results of the corrective until the next payroll run.

PTB2 Payroll Benefit Package Table – The PTB2 table determines the pay types that are subject to taxes, retirement, social security, and Medicare. It also determines the income type (TXI, ROE, or NTI).

PTD1 Payroll Deduction Table – The PTD1 indicates whether the deduction will be taken pre or post-tax.

Directly Affects

Indirectly Affects

CATEGORY / SCREEN CLASSIFICATION

General Information, display only, on-line calculation

REVISION HISTORY

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Date	Rev. No.	Modification
05/10/06	1.0	Original
04/09/08	1.1	WR #2958, T RETIREMENT SYSTEM added. WR #3278, FICA changed to social security