

# Introducing AccelaPay® Bill Pay – A Convenient and Cost Effective Way to Pay Your Bills



## With AccelaPay Bill Pay you can:

- Pay any bill online!
  - Pay anyone with a valid U.S. mailing address – from the babysitter to the phone company using funds from your AccelaPay account
- Save time!
  - Schedule payments in advance - most bills will be paid in two or three business days
  - No more trips to the bank, store or post office for money orders and stamps
- Track your payments!
  - Check the status of payments, nickname payees and/or create categories for your bills, for example Utilities, Household, Credit Cards, etc., to easily access payment history
- The Bill Pay fee is only \$0.99 per payment!
  - Compare this to the average cost of a Money Order (\$0.79) and stamp (\$0.44) – Bill Pay offers a savings of almost a quarter for each payment made

## Getting Started:

- To enroll in Bill Pay, login to [www.accelapay.com](http://www.accelapay.com), select the Bill Pay link and accept the Subscriber Agreement
- You have the option to set up payees and payment options
- Payment options include: one time payment, pay at a future date and pay automatically at regular intervals
- Enter the amount and date(s) you wish the payment to occur
- You will receive an email notification for payments automatically scheduled and each payment sent
- Never worry about overdrawing your account or being charged an overdraft fee – if there are not enough funds to make your requested payment, the request will be turned down and you will receive an email notification that the payment was declined due to insufficient funds in your AccelaPay account

## Don't have an AccelaPay Card? **SIGN UP TODAY!**

1. Fill out the Direct Deposit / Payroll Card Form at [mypay.oregon.gov](http://mypay.oregon.gov)
2. Turn the form into your agency's main Payroll Office.
3. Watch for your card to come in the mail in a plain white envelope.
4. Call the Customer Care Center to activate your card and establish your PIN.
5. Watch your pay stub to confirm funds have been loaded to the card (generally the next pay day after you receive your card).

### AccelaPay Bill Pay Features:

- Pay anyone, anytime
- Quickly pay bills in one, convenient place (just click the 'Bill Pay' link within [www.accelapay.com](http://www.accelapay.com))
- Control the amount and date of every payment
- Easy access to view bill details and payment history

### Cost:

Bill Pay  
Transaction: \$0.99

### Possible Fees:

Stop Payment  
Fee: \$10.00

Bill Pay  
Return: \$20.00

Proof of  
Payment  
Request: \$5.00

Research  
Fee: \$25.00

Save time and enjoy  
the convenience of  
AccelaPay Bill Pay!