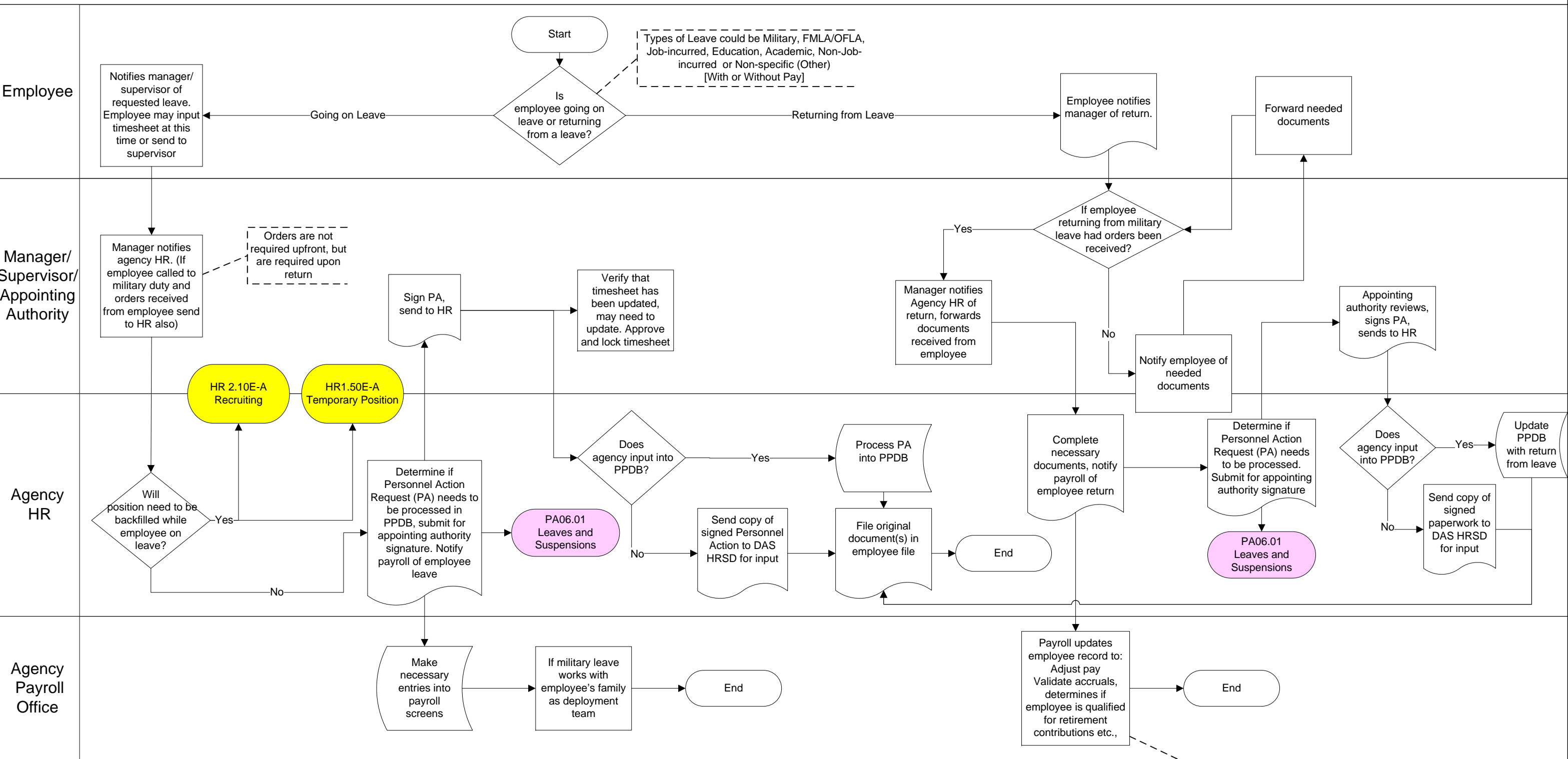


HR 3.40E-A Employee Status on Leaves – V2.0

DAS HRIS Project As-Is Process Model

Responsible / Process



- Inputs**
- Personnel Action (PA) form
 - Military Orders
 - SAIF Form 801 for Job-Incurred Injury
 - USSERA
 - Collective Bargaining Contracts
 - Statewide Policies

- Outputs**
- Personnel Action Update
 - Leave Reports

- Customers**
- Employee
 - Manager/Supervisor/Appointing Authority
 - Agency HR
 - Agency Payroll Office

- Systems/Interfaces**
- OSPA
 - PPDB
 - PERS jClarety
 - PEBB

Coordinates with DAS PERS Centralized Services Team and/or agency accounting office if employee qualifies for USERRA