

EXAMPLE
For Demonstration Purposes Only

Disciplinary Supervisor Letterhead
(or include information in final report to the Board)

May 5, 2017

Oregon Board of Psychologist Examiners
3218 Pringle Rd SE, Suite 130
Salem, OR 97302

Re: Licensee Name and Case #-####
Termination of Supervision

Dear Board members,

I am writing to request endorse termination of supervision OR recommend further supervision OR recommend other course of action (different supervision focus, areas of concern, etc.)

Provide a written summary of the objectives and goals of supervision as issued by the Board.

Provide a written summary of the supervision history. This may include

- Number and frequency of meetings
- How goals and objectives were met
- General tenor and engagement of disciplined Licensee

Written summary of the reasons for Supervisor's recommendation.

Sincerely,