

OREGON BOARD OF LICENSED PROFESSIONAL COUNSELORS & THERAPISTS
Frequently Asked Questions –
COVID-19 Continuing Education (CE) Extension

- 1. Q. What will I report in 2022?**

A. A minimum of 80 total clock hours of CE must be reported in 2022. This must include 12 hours ethics, 8 hours cultural competency (CCCE), and 6 hours supervision-related training (only for supervisors, including those on the Supervisor Registry).
- 2. Q. Do I still renew my license in 2020 and 2021?**

A. Yes. You will still need to timely complete the online renewal process, which includes answering required questions, completing the healthcare workforce data survey, and paying the required fees.
- 3. Q. When I renew my license in 2020 and 2021, will I be asked about CE?**

A. No. You will not be asked about CE until your 2022 renewal, and at that time you will need to report the minimum 80 total credits.
- 4. Q. I already renewed in 2020. Do I still need to report the 80 credits in 2022?**

A. Yes. The reporting period was extended for ALL licensees, even those who may have already reported CE for 2020. This allows all licensees to have the same opportunity to flex their CE over the entire four-year period as they wish.
- 5. Q. What about the CE documentation for audit?**

A. Licensees must maintain CE documentation (certificates of completion, transcripts, official verifications, etc.) for at least two years after the reporting period. So, for the 2022 reporting year, licensees need to keep all the documentation to submit for the full four-year CE reporting period and submit it to the Board in the event of a random audit.
- 6. Q. Can I do all of my CE in the first two years if I want to?**

A. Yes. You could also do all of your CE in the second two years. This rule change essentially merges the two 2-year periods into one 4-year reporting period. So CE can be completed anytime within the four years allowed.
- 7. Q. What if I'm a new licensee... how does the prorated CE work for me?**

A. Individuals licensed less than 12 months in 2020 will report 40 hours in 2022. Those licensed between 12 and 23 months in 2020 will report 60 hours in 2022.

8. Q. What if I reactivated my license and was required to report a prorated amount of CE in 2020?

A. You will need to add 40 clock hours to that amount and report it in 2022. The additional 40 must include the requisite 6 hours ethics, 4 hours CCCE, and 3 hours supervision training (if applicable).

9. Q. Do I need to amend my Professional Disclosure Statement (PDS) to reflect this change to the CE requirements?

A. No. This is only a temporary change, so there is no need.

10. Q. Does this change the requirements to reactivate a license from inactive to active status?

A. No. Licensees must still complete the normal CE requirements (40 total CE credits) within the 24-month period immediately preceding the requested date of reactivation. See our [Status Webpage](#) for more information, including the required form.

11. Q. Why are there two rule filings?

A. The Temporary Administrative Order was filed in order to make this change effective immediately. Because a temporary rule amendment can last for only a maximum of 180 days, the Board needed to also file a Notice of Proposed Rulemaking so that this rule change can remain in effect through 2022.