

MEETING PACKET

Oregon Geographic Information Council



Meeting Date: **April 24, 2024**

Time: **10:00am to 12:00pm**

Location: **Microsoft Teams Meeting**

[Join the meeting](#)

Meeting ID: 268 815 631 053

Passcode: dPjguA

Dial-in by phone

[+1 503-446-4951](tel:+15034464951), [517378056#](tel:+1517378056) United States, Portland

Phone conference ID: 517 378 056#

OGIC Chair: Molly Gartrell Earle

OGIC Chair-Elect: Chris Wright

OGIC Members				
*House Rep. - vacant		Patti Sauers		Traci Naile
*Senate Rep. - vacant		Tom Rohlifing		Dan Brown
Margarite Becenti		Lisa Gaines		Madeline Steele
Brad Cross		Molly Gartrell Earle		Matt Oglesby
Brenda Bateman		Shad Campbell		Jake Rosenbalm
Maylian Pak		Brent Grimsrud		
Rachel L. Smith		Ned Fairchild		Fed. Govt - vacant
Chris Wright		Ed Flick		Public Utility – vacant

* denotes a non-voting member by statute. (ORS 276A.503)

Time	Agenda Items	Presenter
10:00am (10 min)	<p>Welcome and OGIC Roll Call</p> <p>Welcome New OGIC Members</p> <ul style="list-style-type: none"> - Jake Rosenbalm – State Agency Rep - Matt Oglesby – Special Districts Rep 	Molly Gartrell Earle
10:10am (5 min)	<p>Item 1: Consent Agenda and Agenda Approval</p> <ul style="list-style-type: none"> • Draft January Meeting Minutes • TAC and GPL Reports <p>Action: OGIC will be asked to make a decision on this item.</p>	Molly Gartrell Earle

Time	Agenda Items	Presenter
10:15am (30 min)	Item 2: Committee Updates <ul style="list-style-type: none"> • Outreach and Communications Committee • Legislative Coordination Committee • Data Sharing and Governance Committee <p>Action: OGIC <u>will not</u> be asked to make a decision on this item.</p>	Rachel Smith Tom Rohlring Shad Campbell Melissa Foltz
10:45am (20 min)	Item 3: Council Business <ul style="list-style-type: none"> • Statewide Parcels Project Update • Performance Measures Update • OGIC Fund Report • Executive Committee Report <p>Action: OGIC <u>will not</u> be asked to make a decision on this item.</p>	Rachel Smith Kathryn Helms
11:05am (20 min)	Item 4: Oregon Recreation Data Standard <ul style="list-style-type: none"> • Framework Data Standard Approval Process • Presentation of the Standard <p>Action: OGIC <u>will</u> be asked to make a decision on this item.</p>	Melissa Foltz Brady Callahan
11:25am (30 min)	Item 5: Framework Grant Program <ul style="list-style-type: none"> • Review of RFP and Scoring Process • Summary of Proposals Received • Framework Coordinator Recommendation <p>Action: OGIC <u>will</u> be asked to make a decision on this item.</p>	Melissa Foltz
11:55am (5 min)	Item 6: Public Comment See the notes section below for Public Comment options. <p>Action: OGIC <u>will not</u> be asked to make a decision on this item</p>	Molly Gartrell Earle
12:00pm	Adjourn	

Next Meeting Date: July 31, 2024 (Virtual Meeting)

For more information contact rachel.l.smith@das.oregon.gov or 503-877-7221.

Notes:

- 1) The agenda item times shown above are approximate. Items may begin early or later than the time shown.

- 2) If you would like to give public comment, you have three options:
 - a. Submit written comments to [Rachel Smith](#) by 10am on the day of the meeting
 - b. Email [Rachel Smith](#) by 10am on the day of meeting and request to give public comment on a specific agenda item
 - c. Raise your hand in the Teams meeting when the Public Comment Agenda Item is reached. (Teams meeting microphones, cameras, and reactions are turned on for all meeting participants for the Public Comment agenda item.)

April 24, 2024

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer (GIO),
rachel.l.smith@das.oregon.gov

AGENDA ITEM 1: Consent Agenda

SUMMARY:

The Consent Agenda contains a list of items that are more administrative in nature and typically do not need any discussion by the Council. Use of the Consent Agenda allows OGIC to handle administrative items in a quick manner. Items on the Consent Agenda are not discussed by OGIC and a single vote is used to approve all individual items at one time. If any item needs discussion, OGIC members should request an item be pulled from the consent agenda and handled separately.

The individual items on the Consent Agenda are:

- OGIC Technical Advisory Committee (TAC) Report
- GIS Program Leaders (GPL) Report
- Draft January 2024 OGIC Meeting Minutes – see supplemental document posted online

Additionally with the approval of the Consent Agenda, the OGIC chair will ask for agenda revisions and approval of the agenda for the meeting.

OGIC **will** be asked to make a decision on this item.

REPORT:

The Consent Agenda contains a list of items that are more administrative or short reports for OGIC to review, and typically do not need any discussion by the Council. Additional details for each of the Consent Agenda Items are provided below.

OGIC Technical Advisory Committee (TAC) Report

TAC Chair: Tom Elder, OR Dept. of Administrative Services, tom.elder@das.oregon.gov
TAC and GPL met for their quarterly joint meeting on March 12th where they received a presentation on Next Generation 9-1-1 (NG911) GIS efforts underway and a presentation on the alignment of NG911 with the address data and data standard work that began in earnest at the start of 2024. DAS GEO's address work is led by Tom Elder and is in close coordination with the Oregon Dept. of Emergency Management while also following processes and procedures

provided via Oregon’s Framework Program. More information on the address data work will be provided to OGIC later this year.

The TAC also met on April 10th to receive a presentation from Brady Callahan on the modernization of the state plane coordinate system for the United States and the impact of this work to the state of Oregon. This is the first of many discussions to occur on this topic as the OGIC TAC prepares materials to assist GIS users across the state. They will also be making recommendations to OGIC regarding Oregon’s Projection Standard at a later date. This is important work for Oregon and OGIC and more information will be coming to OGIC in the future.

GIS Program Leaders (GPL) Report

GPL Chair: Daniel Stoelb, OR Dept. of Emergency Management, daniel.stoelb@oem.oregon.gov
 GPL received presentations on the following topics:

Month	Agency	Name	Presentation Topic
February	OEM	Daniel Stoelb	2024 Winter Storm Activation Lessons Learned
February	GEO	Rachel Smith	Parcels Project
February	GEO	Rachel Smith	Imagery Portfolio
March	OEM	Alex Petzold	NG911 GIS
March	GEO	Tom Elder	Address Points/Address Standards
April	OHA	Eric Main	Overcoming Bad Addresses: Giving Value to Non-Geocoded Data
April	LPRO	Ariel Low	District Fast Facts

March also included members of the OGIC TAC in the meeting, with the focus on these meetings representing more technical topics and discussion. The March meeting also included OGIC TAC Chair nominations.

Future planned discussion topics will include group discussions/panel presentations on managing content in ArcGIS Online and best practices.

Draft Meeting Minutes

Rachel L. Smith, State GIO, rachel.l.smith@das.oregon.gov

The draft meeting minutes for the January OGIC meeting are posted online as a separate document. Please review this document in addition to this staff report and provide edits to Rachel L. Smith prior to the meeting.



OPTIONS:

Approve the Consent Agenda: *I move to approve the Consent Agenda.*

If OGIC members would like to discuss an item in more detail than provided in this report, please request that the specific item be pulled from the consent agenda for further discussion. At that time, the item will be pulled and the Chair will ask for a motion to approve the Consent Agenda.

April 24, 2024

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer
rachel.l.smith@das.oregon.gov

AGENDA ITEM 2: Committee Updates

SUMMARY:

OGIC has three committees charged with implementing the priority initiatives laid out in OGIC's biennial work plan. The committees are:

- Outreach and Communications Committee
- Legislative Coordination Committee
- Data Sharing and Governance Committee

Each committee will provide an update to OGIC on key activities conducted since the January quarterly OGIC meeting.

OGIC **will not** be asked to make a decision on this item.

REPORT:

Outreach and Communications Committee Update

Reporting for Committee: Rachel Smith, Rachel.l.smith@das.oregon.gov

The OGIC Outreach and Communications Committee (OCC) met several times since the January OGIC meeting. We conducted the following tasks:

- Official launch of OGIC Info listserv.
- Produced and distributed the 1st OGIC newsletter to the new listserv highlighting the January meeting agenda items and items of interest.
- Registration as a vendor at the GIS In Action Conference in Portland, OR, April 30-May 1.
 - OGIC Registrations: Rachel Smith and Tom Rohlfig
 - Other known OGIC attendees sharing time at the OGIC booth: Madeline Steele and Molly Gartrelle Earle
- Discussion, review and recommendations for the purchase of OGIC-branded materials / conference swag for events; focused on items that people will use repeatedly and see OGIC's name in an effort to spread the word about OGIC and who we are. Items recommended for purchase:
 - Stickers, chapstick, and pens for conferences/events
 - Lanyards for Framework Forum; paired with name badges returned at the end of the Forum.

- Ribbons for name badges at Framework Forum to indicate individuals who are FIT Leads, Speakers, and OGIC members.
- Review of OGIC Performance Measures and potential graph/charting options for displaying data collected; this work is ongoing.

Legislative Coordination Committee Update

Reporting for Committee: Rachel Smith, Rachel.I.smith@das.oregon.gov

The OGIC Legislative Coordination Committee (LCC) met several times since the January OGIC meeting. We conducted the following tasks:

- Discussion of the OGIC/GEO 2025-27 Policy Option Package requesting funds for imagery program and ongoing OGIC fund appropriation.
- Discussion and Review of Bills under consideration in the short session; tracked the Bills reviewed; did not provide any official OGIC comment/testimony on any bill.
- Reviewed the performance measures aligned with the LCC and determined who would be the measure owners for reporting.

Data Sharing and Governance Committee Update

Presenting: Shad Campbell, shad.campbell@deschutes.org

The Data Sharing and Governance Committee (DSC) held an orientation workshop in February for OGIC representations who volunteered to help with the initial round of public body consultation for data sharing. Following the workshop OGIC representatives began the consultation process.

At this time, consultation processes are currently underway for 12 agencies which represent approximately 60 geospatial data elements. DSC will continue to work with OGIC representatives to complete the consultation process outlined in the [Administrative Processes and Procedures to Implement ORS76A.509](#) and present completed data elements for OGIC's endorsement at future meetings.

OPTIONS:

OGIC **will not** be asked to make a decision on this agenda item.

April 24, 2024

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer
rachel.l.smith@das.oregon.gov

AGENDA ITEM 3: Council Business

SUMMARY:

This agenda item provides an update on several items of interest for OGIC members. Rachel Smith will provide an update on the Statewide Parcels Project and the work underway to support OGIC's performance measures. OGIC will receive its first OGIC fund report following the October 2023 meeting where OGIC requested quarterly updates. Finally, this agenda item reports on the decisions made by the Executive Committee on behalf of OGIC since the January meeting.

OGIC **will not** be asked to make a decision on this item.

REPORT:

Statewide Parcels Project Update

The Statewide Parcels Project was kicked off by DAS GEO last August and is a priority project for OGIC. The project aims to develop a statewide parcels dataset that is updated on a regular basis via the use of a new software product purchased from 1Spatial. The software has 2 components: a web interface for local governments to use to submit data to DAS GEO (1DataGateway) and a back-end engine used to check data for completeness and accuracy and processing (1Integrate). In January, Rachel Smith reported that the project had fallen behind schedule due to the time needed to create data validation rules. This work continued during the 1st quarter of 2024 and should be completed during the 2nd quarter of 2024. This is the focus of the project at this time and is a critical requirement for the project to progress. A project update will be provided at the July OGIC meeting.

Performance Measures Update

Rachel Smith met with Jacob Lubman, Performance Manager at EIS/Data Governance and Transparency, to finalize the measure owners for each measure. The measure owners will receive automated emails requesting input on a specific measure. Jacob presented to the OGIC Outreach and Communications Committee (OCC) with chart and graph recommendations for the data to be collected. The OCC continues to discuss dashboard options given the limited data available at this point in time.

OGIC Fund Report

Rachel Smith is providing to OGIC a report on the OGIC fund showing all transactions from July 1, 2023 through February 2024. The key items to note are:

- Beginning balance is the roll-over from the 2021-23 biennium; funds are to cover Framework Data Development Grant Projects ongoing into the 2023-25 biennium.
- Funds for the current biennium were provided by a transfer from the Data Governance and Transparency budget totaling \$500,000. These funds were then allocated to the fund categories approved by OGIC in October 2023.
- Miscellaneous Expenses cover expenses for the Framework Forums and OGIC outreach events/support.

The current (as of February 29, 2024) cash balance of the OGIC Fund is \$666,116. While progress has been made in getting cash transferred to the fund and improved management strategies are in place, the OGIC Fund is part of the EIS budget and it currently has a 'limitation' problem. Budget limitation is the maximum amount an agency may expend from non-general fund moneys. (Authority to spend.) In the accounting system, the OGIC Fund does not have the authority to spend all of the cash in the fund.

**This issue needs to be resolved by EIS for OGIC to spend money from the OGIC fund.

OGIC Executive Committee Report

In March the executive committee was presented with a recommendation from the Outreach and Communications Committee and the Framework Coordinator to purchase items to support the Framework Forum and upcoming outreach events, specifically the GIS In Action Conference. The expenses were approved for purchase by a majority of the OGIC Executive Committee. See the supplemental document reviewing the items approved for purchase.

- Framework Forum Supplies = \$220
 - Promotional / OGIC Branded Items = \$1,610
- Total = \$1830

In order to reduce shipping and processing costs, the quantities were for a 2-year period so that OGIC does not have to order frequently.

However, as part of the expenditure review process, all of the orders for OGIC-branded items were cancelled and not approved for purchase by Enterprise Information Services executive staff. Kathryn Helms, Chief Data Officer and EIS Executive, will provide an update to OGIC on this purchase, the EIS budget and OGIC fund expenditure review, and future expenditures from the OGIC Fund.

OPTIONS:

OGIC **will not** be asked to make a decision on this agenda item.

April 24, 2024

To: Oregon Geographic Information Council
From: Melissa Foltz, Framework Program Coordinator, melissa.foltz@das.oregon.gov
Brady Callahan, GIS Coordinator @ Oregon Parks and Recreation Department, brady.callahan@opr.d.oregon.gov

AGENDA ITEM 4: Oregon Recreation Data Standard

SUMMARY:

The Oregon Recreation Data Standard (RDS) Workgroup, led by Brady Callahan, Oregon Parks and Recreation Geospatial Team Lead, has worked to develop a final draft of the Oregon RDS. The intent of the RDS is to provide a model for entities creating recreation data that allows for integration among the various users. The RDS workgroup presents the final draft standard for OGIC's endorsement.

OGIC **will** be asked to make a decision on this item.

REPORT:

The Oregon Recreation Data Standard (RDS) specifies a common model for representing recreation area, site, and facility information needed by numerous entities working to support and provide recreation data for management, planning, and public consumption. Standardization of recreation data will help to overcome integration and data sharing hurdles and lead to better outcomes for equitable recreation planning, resource management, health tracking and emergency response.

Data Standard Development

Development of the RDS followed the development process outlined in the Oregon Geospatial Standards Development Guidelines¹. The RDS Workgroup included representatives from state and local government and gathered direct input from federal and state agencies, local jurisdictions, universities, and non-profits. A list of participants and advisors is shown in Table 1.

¹ <https://www.oregon.gov/eis/geo/Documents/eis-geo-fit-standard-development-process-20120321.pdf>

Table 1. RDS Workgroup Participants and Advisors

Category	Workgroup Participants and Advisors
Federal Agencies	<ul style="list-style-type: none"> • US Forest Service • Bureau of Land Management,
State Agencies	<ul style="list-style-type: none"> • Statewide Comprehensive Outdoor Recreation Plan Technical Advisory Committee • Oregon Department of Forestry • Oregon Geospatial Enterprise Office • Oregon Parks and Recreation Department • Oregon State Marine Board
Local Jurisdictions	<ul style="list-style-type: none"> • Benton County • City of Corvallis • City of Eugene • Metro
Universities	<ul style="list-style-type: none"> • Oregon State University
Non-Profits	<ul style="list-style-type: none"> • Oregon Recreation & Park Association • Oregon Trails Coalition

Throughout 2023 the workgroup met regularly to discuss standards development and documentation, and incorporate comments from the Framework Forum presentation, public reviews, and peer reviews. Table 2 outlines the timeline and process that was implemented in developing the final draft (version 0.8) for OGIC’s endorsement.

Table 2. RDS Process Development and Timeline

Timeline	Process Details
Spring 2022	Establish workgroup and work toward developing proto standard.
April 2023	Present proto standard (version 0.1) at Framework Forum for community review.
October 2023	Present preliminary final draft (version 0.5) at Framework Forum.
November 2023	Public comment period.

December 2023	Incorporate comments from the Framework Forum presentation and public comment period (version 0.6).
January 2024	Formal peer review from Administrative/Cadastral/Transportation Advisory Group.
February 2024	Final Draft (version 0.8) – incorporate comments from peer review.
April 24, 2024	Present final draft (version 0.8) for OGIC endorsement.

The final draft of the Oregon Recreation Data Standard, Version 0.8 (February 2024) is provided as a supplemental document to the meeting packet for OGIC review.

OPTIONS:

Approve the Oregon Recreation Data Standards as presented.

I move to approve the Oregon Recreation Data Standard version 0.8 for OGIC’s endorsement.

Approve the Oregon Recreation Data Standards with revisions

*I move to approve the Oregon Recreation Data Standard version 0.8 for OGIC’s endorsement with the following revisions:
<state each revision>.*

Do not approve and return to the Recreation Data Standard Workgroup for further consideration.

I move to return the Oregon Recreation Data Standard version 0.8 to the Recreation Data Standard Workgroup to: <specify desired outcome>.

April 24, 2024

To: Oregon Geographic Information Council
From: Melissa Foltz, Framework Program Coordinator, melissa.foltz@das.oregon.gov

AGENDA ITEM 5: Framework Grant Program

SUMMARY:

The Framework Data Development Grant Program requested project proposals from public bodies in January 2024. Following the solicitation for proposals, they were reviewed by multiple groups and scored using the criteria and priorities provided by OGIC. All received proposals, review panel scores and comments, and the Framework Coordinator's recommendations have been included for OGIC's consideration. The Framework Coordinator will provide an overview of the RFP and scoring process, the results of the scoring, and a recommendation for proposals to be funded by OGIC.

OGIC will be asked to make a decision on this item.

REPORT:

The Framework Program implemented OGIC's recommendations on the Framework Data Development Program and released a Request for Proposals (RFP) in January 2024. As a result, the Framework Coordinator received the following four proposals:

1. 2025 Zoning Layer Update
2. Urban Growth Boundaries: Corrections, Updates, and Improvements
3. Statewide Historic Vegetation Update
4. Upgrade Building Footprint Dataset of Oregon

All candidates were invited to present their proposals to the review panel prior to scoring, allowing the review panel an opportunity to gain clarification about the proposals, and giving candidates an opportunity to ask questions about the process. The review panel consisted of three teams focused on specific pieces/topics to score: Framework, technical, and policy.

Framework Review Team

This review team included the Framework Coordinator, several FIT Leads, and active FIT members to ensure proposed projects further the goals and mission of the Framework Program.

Technical Review Team

The technical review team included persons from OGIC’s Technical Advisory Committee (TAC) to ensure projects are technically sound and adhere to industry best practices.

Policy Review Team

The policy review team included persons from OGIC’s TAC and PAC (Policy Advisory Committee) to ensure proposed projects engage appropriate stakeholders, leverage funding, and conform to Oregon Statutes.

Each proposal was required to include a cover sheet to indicate alignment with OGIC’s funding priorities such as: improving data quality or accuracy; filling in gaps; increasing update frequencies; focusing on priority datasets; and creating or updating data standards and stewardship plans. The coversheet and alignment to OGIC’s priorities was considered as part of the Framework review. Table 1 outlines how well each proposal aligned with OGIC’s priorities and the final scores.

Table 1. Proposal alignment with OGIC priorities and review panel scores

Proposal	Improving data quality or accuracy	Fills gaps (attribute or geography)	Increase update frequency	Identified Priority Dataset	Creates/Updates Data Standard/ Stewardship Plan	Final Score*
2025 Zoning Layer Update	✓	✓	✗	✓	✓	34
Urban Growth Boundaries: Corrections, Updates, and Improvements.	✓	✓	✓	✓	✓	33
Statewide Historic Vegetation Update	✓	✓	✗	✗	✓	30
Upgrade Building Footprint Dataset of Oregon	✓	✓	✗	✗	✓	19
* Highest possible proposal scores was 35 points.						

Funding

In October, OGIC allocated \$150,000 of its biennial funds to the Framework Data Development Grant Program. The total cost of all proposals received is \$117,235. Requested funds for each proposal are shown in Table 2.

Framework Coordinator’s Recommendation

The Framework Coordinator participated in the Framework Review and compiled the final scores. Table 2 outlines the Framework Coordinator’s recommendations and justifications for OGIC’s consideration.

Table 2. Framework Coordinator’s Recommendation and Justifications

Proposal	Requested Funds	Proposed Action	Justification
2025 Zoning Layer Update	\$14,750	Fund	Well defined project that is required to meet Oregon’s regulatory requirements. The 2025 Zoning Layer Update aligns with the Governor’s housing priorities and highlights data sharing challenges when working with local governments to develop statewide data layers.
Urban Growth Boundaries: Corrections, Updates, and Improvements.	\$32,270	Fund	Fast-tracked project that is ambitious but also includes agency match dollars and additional resources. This project will result in better quality, accuracy, and lineage for UGBs within Oregon.
Statewide Historic Vegetation Update	\$19,067	Fund	Well defined project that completes a historic data set with multiple use-cases.
Upgrade Building Footprint Dataset of Oregon	\$51,148	Resubmit	<p>Potential to be a strong project; however, the proposal lacks clarity around the critical facilities effort.</p> <p>Recommend the agency revise and resubmit a proposal focused on the completion of a statewide building footprint data standard and stewardship plan. The revised proposal can continue to use Hood River building footprints to develop an update methodology while also identifying additional stakeholders/data sources that could serve as inputs to the statewide database.</p>
Total Funds	\$117,235		

The supplemental document posted online alongside the meeting packet contains a summary of the review team comments and total score and the proposal for all 4 submissions. (Use the bookmarks in the .pdf to advance from one proposal to the next.)

Submitted proposals with review panel scores and comments

1. 2025 Zoning Layer Update (page 1)
2. Urban Growth Boundaries: Corrections, Updates, and Improvements (page 20)
3. Statewide Historic Vegetation Update (page 39)
4. Upgrade Building Footprint Dataset of Oregon (page 52)

OPTIONS

Approve the Framework Coordinators recommendation.

I move to approve the Framework Coordinator's recommendation to request a revised proposal for buildings footprints and fund all other proposals.

Approve the Framework Coordinators recommendation with revisions.

I move to approve funding for the following projects: <state each project>.

Do not approve and return to the Framework Coordinator for further consideration.

I move this item be returned to the Framework Coordinator to <specify desired outcome>.